

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS REORGANIZATION & VOTING MEETING
Highland Middle School
Large Group Instruction Room
December 2, 2014**

AGENDA

1. BOARD ORGANIZATION

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Roll Call

1.4 The purpose of videotaping a meeting is for public information. The opinions expressed by any member of the public do not necessarily reflect the view or opinion of the Blackhawk School District Board of School Directors and are solely that of the speaker. The Blackhawk School District Board of School Directors hereby expressly disclaims any and all responsibility or liability for any false, defamatory or slanderous statements expressed by the speaker. Any unauthorized re-broadcasting of any video, audio or still image of the video recording of the meeting is strictly forbidden without the written permission of the Blackhawk School District Board of School Directors.

1.5 Prayer, Larry Bettencourt, Pastor of Champion Life Church

1.6 There was an executive session prior to tonight's meeting.

1.7 The minutes from the November meeting will be presented and approved at the January 15, 2015 Board meeting.

*1.8 Approval is recommended to accept the resignation of John Petrush Blackhawk School District Solicitor, effective immediately.

1.9 Missy Kaszer will be acting School Board Secretary for tonight's meeting.

**1.10 Approval is recommended to recess the Voting meeting and move to the reorganization meeting.*

1.11 Call to order by the Past President: This meeting is called to order for the purpose of

organization under the appropriate sections of Article IV of the School Laws of Pennsylvania, as amended.

*1.12 Election of Temporary President:

A. Opening of Nominations:

1. Past President asks for nominations for a Temporary President. (Selected from Board members. A nomination does not require a second.)
2. President announces that nominations are closed.
3. Roll Call Vote

Past President: "I declare _____ has been elected as Temporary President."
(Temporary President Assumes the Chair)

*1.13 Election of President for the Ensuing Year: (Temporary President presides and is assisted by Board Secretary.)

A. Opening of Nominations:

1. Temporary President asks for nominations for President for the ensuing year. (A nomination does not require a second.)
2. Temporary President announces that nominations are closed.
3. Roll Call Vote

Temporary President: "I declare that _____ has been elected President for the ensuing year." (President Assumes the Chair)

*1.14 Election of Vice-President:

(President presides and is assisted by Board Secretary.)

A. Opening of Nominations:

1. President asks for nominations for Vice-President for the ensuing year. (A nomination does not require a second.)
2. President announces that nominations are closed.
3. Roll call vote

President: "I declare that _____ has been elected Vice-President for the ensuing year."

*1.15 Election of School Solicitor: It is recommended that the District appoint Weiss Burkardt Kramer Law Offices to provide services as a School Solicitor, effective for the 2014-2015 calendar year at a \$500 monthly retainer and an hourly rate of \$125 for all matters not covered by the retainer. (To be identified in upcoming Board meeting)

*1.16 Election of Physician: It is recommended that Dr. Kalenak, Physician, be elected to provide or oversee the student physical examinations for the coming year. He will be compensated at the rate of \$10.00 per student physical examination and \$30.00 per pre-employment physical.

- *1.17 Election of School Dentist: It is recommended that Dr. Daniel L. Frattaroli be elected to the position of school dentist for the coming year. He will be compensated at the rate of \$1.00 per student examination.

- *1.18 Work Sessions/Voting Meetings of the Board of School Directors for 2015: The following dates, times, and sites are recommended for public Work Sessions/Voting Meetings of the Board of School Directors during 2015, when deliberations will occur. It is also recommended that these meetings be advertised as voting meetings. Although they are primarily planned for deliberations, voting action may occur. (Dates TBD)

- *1.19 Voting Meetings of the Board of School Directors: The following dates, times, and sites are recommended for Voting Meetings of the Board of School Directors:
 - January 15, 2015
 - February 19, 2015
 - March 19, 2015
 - April 16, 2015
 - May 21, 2015
 - June 18, 2015
 - July 16, 2015
 - August 20, 2015
 - September 17, 2015
 - October 15, 2015
 - November 19, 2015
 - **December 1, 2015 (Reorganization Meeting)

All work sessions/voting meetings
will be held in the Highland Middle School.
LGI Room at 7:30PM.

- * Note: There is only one meeting scheduled in the months of July and December.
- ** December 1, 2015 is the day that Policy #005 Section 1 states the Board must meet in an election year.

- *1.20 Newspaper of General Circulation: It is recommended to designate The Beaver County Times as the newspaper of general circulation to be used for official notices.

- *1.21 Facsimile Signatures: It is recommended to authorize the Solicitor to file with the Secretary of the Commonwealth of Pennsylvania a request for permission to use facsimile signatures.

- *1.22 Delegation of Appointive Authority: It is recommended that the following positions be filled for the ensuing year, unless otherwise indicated, by School Directors appointed by the President of the Board of School Directors:
 - A. Committee Chairpersons:
 - Finance/Insurance
 - Personnel
 - Education
 - Buildings, Grounds and Real Estate
 - Athletics

Administrative Liaison
Transportation
Food Service
Policy
Public Relations & Communications
Negotiations
Intermediate Unit
Vocational-Technical School
Board/Staff Enrichment
P.S.B.A. Liaison
Council of Governments
Beaver Valley Joint School
Vo-Tech Citizens Advisory

- 1.23 Executive Sessions and Open Committee Meetings: These meetings will be scheduled as needed and will be announced on the Board agenda.
- *1.24 Depositories of School Funds: Approval is recommended that the following depositories be used for school funds:
- a. ESB Bank/WesBanco
 - b. Wells Fargo
 - c. PLGIT
 - d. PSDLAF
 - e. Citizens Bank
 - f. Bank of America
 - g. Blackhawk Credit Union
 - h. PNC Bank
- *1.25 Approval is recommended to adjourn the reorganization meeting and resume the regular meeting.

2. PUBLIC RELATIONS AND COMMUNICATIONS
Chairperson

- 2.1 Commendations to Becky Arbogast, the staff, and the students at Highland Middle School for collecting over 2,700 items in their canned food drive. Several Beaver County families will benefit from all the donations.

Middle School Orchestra Performance

THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS.

- a. Jodi Weister will address the Board on items 3.2, 4.1, 4.5 and 4.6

3. FINANCE COMMITTEE

Chairperson

- 3.1 Informational Item: Due to the timing of tonight's meeting, the monthly Financial Report and Insurance Report will be presented at a January Board meeting.
- *3.2 Approval is recommended to adopt the Act 1 Resolution No. 12022014, which states if the Board does raise the property tax rate, the millage increase will not be more than the maximum allowed index of 2.5% determined by PDE (59.12 mills). This equates to 1.44 mills for Beaver County and .45 mill for Lawrence County.

4. PERSONNEL COMMITTEE

Chairperson

- *4.1 Approval is recommended for the following substitutes for the 2014-2015 school year:
 - a. Allison Latagliata
- *4.2 Approval is recommended to accept the resignation of Anthony Mooney, Highland Middle School Principal effective date to be determined.
- *4.3 Approval is recommended to employ John Frombach as Acting Business Manager for Blackhawk School District at a compensation of \$60.00 per hour effective December 2, 2014. Mr. Frombach will work two to three days weekly from home at the same rate.
- *4.4 Approval is recommended to grant Megan Bailey's request to use sick days along with FMLA beginning on or about March 6, 2015 until on or about May 29, 2015.
- *4.5 Approval is recommended to appoint Ira Weis as Open Records Officer and Compliance Officer.
- *4.6 Approval is recommended to appoint Missy Kaszer as School Board Secretary.

5. EDUCATION COMMITTEE

Chairperson

- *5.1 Approval is recommended for the following field trips:
 - a. Eighth grade (100), Ryan Hardesty, Jared Slimm, Social Studies Trip, Washington D.C., May 2, 2015 (\$4,000 expenses collected from students).
 - b. Student Historians (100), Rich Oswald, Annual Winter Excursion, Seven Springs, January 18, 2015 (expenses collected from student).
 - c. Middle School TSA (25), Dale Moll, Ashley Biega, Pittsburgh Pirates Education Days, PNC Park, May 27, 2015 (expenses collected from student).
 - d. PRIDE Students (20), Dianne Sarver, Andy Yuhaniak, McDonalds, December 17, 2014 (\$129 expenses budgeted).

**6. BUILDINGS AND GROUNDS/REAL ESTATE
Chairperson**

No Report

**7. ATHLETICS COMMITTEE
Chairperson**

7.1 Informational Item: Fall Sports Report

**8. ADMINISTRATIVE LIAISON
Chairperson**

8.1 Informational Item: Dr. Kerber, Flexible Instruction Days

**9. TRANSPORTATION COMMITTEE
Chairperson**

No Report

**10. FOOD SERVICE COMMITTEE
Chairperson**

No Report

**11. NEGOTIATIONS COMMITTEE
Chairperson**

No Report

**12. POLICY COMMITTEE
Chairperson**

No Report

**13. BOARD/STAFF ENRICHMENT
Chairperson**

- *13.1 Approval is recommended for the following conference: (Exhibit)
a. Anita Alberti and Jared Slimm, Pennsylvania Softball Coaches Clinic,
Pittsburgh, PA January 9-10, 2015 (\$160 expenses budgeted).

**14. INTERMEDIATE UNIT
Representative**

No Report

**15. VOCATIONAL-TECHNICAL SCHOOL
Representative**

No Report

**16. PSBA LEGISLATIVE COMMITTEE
Representative**

No Report

**17. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS
Representative**

No Report

ADDITIONAL BUSINESS

- A. Visitors
- B. Administration
- C. Solicitor
- D. School Directors
- E. Next Meeting—January 15, 2015, Highland Middle School LGI room,
7:30PM.
- F. Adjournment
- G. Executive Session, if needed.