

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS' VOTING MEETING
Blackhawk's Middle School LGI Room
December 2, 2014**

MEETING MINUTES

PRELIMINARY MATTERS

Dr. Rose, Board President, called the meeting to order at 7:30PM. Following the Pledge of Allegiance, roll call was taken. Those in attendance were:

Mrs. Helsing	Mrs. Kaszer	Mr. May	Mr. Pander
Dr. Rose	Mr. Yonkee	Mr. Young	

Absent:

Ms. Aquino	Mr. Fleischman
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Also attending were:

Dr. Kerber – Superintendent
Mr. Ira Weiss
Mr. John Frombach

Mr. Larry Bettencourt, Pastor of Champion Life Church, offered an opening prayer.

Dr. Rose advised that an executive session was held prior to tonight's meeting regarding personnel issues.

The minutes from the November meeting will be presented and approved at the January 15, 2015 Board meeting.

Mrs. Helsing moved to accept the resignation of Mr. John Petrush, Blackhawk School District Solicitor, effective immediately. Mr. Ken Yonkee seconded the motion.

Verbal Vote: 7 Yes; 0 No; Motion Carried

Mr. Yonkee took a moment to extend a Thank You to Mr. Petrush for his professional service this past year noting the number of issues he has handled.

Dr. Rose noted that Missy Kaszer will be acting School Board Secretary for tonight's meeting.

Mr. Perry Pander made a motion to recess the Voting Meeting and move to the Reorganization Meeting. This motion was seconded by Mr. Matt Young.

Verbal Vote: 7 Yes; 0 No; Motion Carried

Dr. Rose called the Reorganization meeting to order. The purpose of this meeting is to organize under the appropriate sections of Article IV of the School Laws of Pennsylvania, as amended.

Past President, Dr. Rose, requested nominations for a Temporary President from the Board members. Mr. Yonkee nominated Mr. Young. (A nomination does not require a second.)

Roll Call Vote:

In Favor	Abstain	Absent
Mrs. Helsing	Mr. Young	Ms. Aquino
Mrs. Kaszer		Mr. Fleischman
Mr. May		
Mr. Pander		
Dr. Rose		
Mr. Yonkee		

6 of 7 motion carried

Temporary President, Mr. Young, requested nominations for President for the ensuing year.

Mr. May nominated Mr. Pander. Mr. Pander acknowledged the nomination and respectfully declined. Mr. Yonkee nominated Dr. Rose; Dr. Rose accepted the nomination. (A nomination does not require a second.)

In Favor	Opposed	Abstain	Absent
Mrs. Helsing	Mr. May	Dr. Rose	Ms. Aquino
Mrs. Kaszer			Mr. Fleischman
Mr. Pander			
Mr. Yonkee			
Mr. Young			

5 of 7 motion carried

Temporary President, Mr. Young, declared Dr. Rose President for the ensuing year and Dr. Rose assumed the chair.

Nominations for Vice-President were requested by Dr. Rose. A nomination was made by Mrs. Helsing to elect Mr. Pander for Vice-President. (A nomination does not require a second.)

In Favor	Abstain	Absent
Mrs. Helsing	Mr. Pander	Ms. Aquino
Mrs. Kaszer		Mr. Fleischman
Mr. May		
Dr. Rose		
Mr. Yonkee		
Mr. Young		

6 of 7 motion carried

Mr. Yonkee made the recommendation that the District appoint Weiss Burkardt Kramer Law Offices to provide services as a School Solicitor, effective for the 2015 calendar year at a \$500 monthly retainer and an hourly rate of \$125 for all matters not covered by the retainer. (To be identified in upcoming Board meeting.) Mr. Pander seconded. Mr. May requested clarification on the phrase "Matters not covered by the retainer".

Verbal Vote: 7 Yes; 0 No; Motion Carried

Mrs. Kaszer recommended that Dr. Kalenak, Physician, be elected to provide or oversee the student physical examinations for the coming year. Dr. Kalenak will be compensated at the rate of \$10.00 per student physical examination and \$30.00 per pre-employment physical. Mr. May seconded the motion.

Verbal Vote: 7 Yes; 0 No; Motion Carried

Mrs. Kaszer made the recommendation to elect Dr. Daniel L. Frattaroli to the position of school dentist for the coming year. He will be compensated at the rate of \$1.00 per student examination. This motion was seconded by Mr. Yonkee.

Verbal Vote: 7 Yes; 0 No; Motion Carried

The recommendation to employ Mr. John Frombach as Acting Business Manager for Blackhawk School District at a compensation of \$60.00 per hour effective December 2, 2014 was made by Mrs. Helsing and seconded by Mr. Pander. Mr. Frombach will work two to three days weekly from home at the same rate. Mr. May requested clarification on the number of days working from home vs. in the office.

Approximately 2 days a week may be worked from home noting that he will need to be in the office in order to have access to staff and records.

Verbal Vote: 7 Yes; 0 No; Motion Carried

Mr. Pander made the motion to appoint Mrs. Kaszer as School Board Secretary. Mrs. Helsing seconded.

Verbal Vote: 7 Yes; 0 No; Motion Carried

Mrs. Kathy Helsing made the motion to accept the following dates, times and sites for public Work Sessions/Voting Meetings for the Board of School Directors during 2015, when deliberations will occur. It is also recommended that these meetings be advertised as voting meetings. Although they are primarily planned for deliberations, voting action may occur. (Dates TBD) Mr. Pander seconded the motion.

Verbal Vote: 7 Yes; 0 No; Motion Carried

Mrs. Kaszer made a motion to accept the following dates, times and sites for Voting Meetings of the Board of School Directors:

January 15, 2015

February 19, 2015

March 19, 2015

April 16, 2015

May 21, 2015

June 18, 2015

July 16, 2015

August 20, 2015

September 17, 2015

October 15, 2015

November 19, 2015

December 1, 2015 (Reorganization Meeting)

Notes:

- All work sessions/voting meetings will be held in the Highland Middle School LGI room at 7:30PM.
- December 1, 2015 is the day that Policy #005 Section 1 states the Board must meet in an election year.

Mr. Young seconded the motion.

Verbal Vote: 7 Yes; 0 No; Motion Carried

The recommendation to designate The Beaver County Times as the newspaper of general circulation to be used for official notices was made by Mr. Yonkee and seconded by Mrs. Helsing.

Verbal Vote: 7 Yes; 0 No; Motion Carried

The recommendation to authorize the Solicitor to file with the Secretary of the Commonwealth of Pennsylvania a request for permission to use facsimile signatures was made by Mr. Young and seconded by Mrs. Kaszer.

Verbal Vote: 7 Yes; 0 No; Motion Carried

Mrs. Helsing made the recommendation that the following positions be filled for the ensuing year, unless otherwise indicated, by School Directors appointed by the President of the Board of School Directors:

- A. Committee Chairpersons:

- a. Finance/Insurance
- b. Personnel
- c. Education
- d. Buildings, Grounds & Real Estate
- e. Athletics
- f. Administrative Liaison
- g. Transportation
- h. Food Service
- i. Policy
- j. Public Relations & Communications
- k. Negotiations
- l. Intermediate Unit
- m. Vocational-Technical School
- n. Board/Staff Enrichment
- o. PSBA Liaison
- p. Council of Governments
- q. Beaver Valley Joint School
- r. Vo-Tech Citizens Advisory

Motion was seconded by Mr. Yonkee.

Verbal Vote: 7 Yes; 0 No; Motion Carried

It was noted that Executive Sessions and Open Committee Meetings will be scheduled as needed and will be announced on the Board agenda.

Mr. Yonkee made a motion that the following depositories be used for school funds:

- a. ESB Bank/WesBanco
- b. Wells Fargo
- c. PLGIT
- d. PSDLAF
- e. Citizens Bank
- f. Bank of America
- g. Blackhawk Credit Union
- h. PNC Bank

Mrs. Helsing seconded this motion. Mr. John Frombach will review these institutions and report back with an update.

Verbal Vote: 7 Yes; 0 No; Motion Carried

Mr. Pander made the recommendation to adjourn the reorganization meeting and resume the regular meeting. Mr. Yonkee seconded the motion.

Verbal Vote: 7 Yes; 0 No; Motion Carried

PUBLIC RELATIONS AND COMMUNICATIONS

Mr. Fleischman offered commendations to Becky Arbogast, the staff and students at Highland Middle School for collecting over 2,700 items in their canned food drive. Several Beaver County families will benefit from all the donations.

Mrs. Kaszer acknowledge the Ag Science student sausage sale. This year's sales was record-breaking for the district as they made approximately 2100 pounds of sausage.

Mr. Yonkee expressed appreciated for the Veterans' Day program presented by the students at BIS noting their respect and acknowledgement of veterans.

Ms. Toni Aquino joined the meeting at 8:21PM

PUBLIC COMMENTS

Dr. Rose asked if there were any members of the public who wished to comment on agenda items only at this time.

- Mrs. Jodi Weister, South Beaver, asked the Board questions pertaining to 4 agenda items:
 - 4.1 Why the appointment of a substitute if moving to Kelly Services?
 - 4.6 Board Secretary – Question had been answered during meeting; no question presented
 - 4.5 What is the responsibility of the Compliance Officer?
 - 3.2 Tax Millage – after a brief history of the tax increases of the district, inquired as to when the increases will stop.

- Mrs. Deb Dequilla, Patterson, addressed item 4.2 the resignation of Mr. Anthony Mooney. She complimented and thanked him for his service and wished him well in his new endeavor.

- Bob Clendennen, Patterson Township, spoke on 3 topics.
 - From the November Board Meeting – Complimented the Lip Dup presentation by the High School students and staff.
 - Item 1.23 Executives Sessions and Committee Meetings – stated no committee meeting meetings were advertised within the past year. Requested that this be reviewed with solicitor for upcoming year.
 - Addressed that the deadline for the PlanCon J filing is March 2015.

FINANCE COMMITTEE

Due to the timing of the December meeting, the monthly Financial Report and Insurance Report will be presented at the January Board meeting.

Mr. Yonkee made the recommendation to adopt the Act 1 Resolution No. 12022014, which states if the Board does raise the property tax rate, the millage increase will not be more than the maximum allowed index of 2.5% determined by PDE (59.12 mills). This equates to 1.44 mills for Beaver County and .45 mill for Lawrence County. Mr. Pander seconded the motion.

Verbal Vote: 8 Yes; 0 No; Motion Carried.

PERSONNEL COMMITTEE

Mrs. Helsing moved and Ms. Aquino seconded the motion to approve Allison Latagliata as a substitute for the 2014-15 school year.

Verbal Vote: 8 Yes; 0 No; Motion Carried

Mrs. Helsing moved and Mr. Yonkee seconded a motion to accept the resignation of Anthony Mooney, Highland Middle School Principal; the effective date to be determined. Mr. May requested clarification

on the wording 'effective date to be determined'. The effective date will be prior to the end of the calendar year.

Verbal Vote: 8 Yes; 0 No; Motion Carried

Mrs. Helsing moved and Ms. Aquino seconded a motion to grant Megan Bailey's request to use sick days along with FMLA beginning on or about March 6, 2015 until on or about May 29, 2015.

Verbal Vote: 8 Yes; 0 No; Motion Carried

Mrs. Helsing moved and Mr. Young seconded a motion to approve the appointment of Mr. Ira Weiss as Open Records Officer and Compliance Officer. Mr. May inquired if an additional fee will be occurred for these services.

Verbal Vote: 8 Yes; 0 No; Motion Carried

EDUCATION COMMITTEE

Ms. Aquino moved and Mr. May seconded a motion to approve the following field trips:

- a. Eighth grade (100), Ryan Hardesty, Jared Slimm, Social Studies Trip, Washington D.C., May 2, 2015 (\$4,000 expenses collected from students).
- b. Student Historians (100), Rich Oswald, Annual Winter Excursion, Seven Springs, January 18, 2015 (expenses collected from student).
- c. Middle School TSA (25), Dale Moll, Ashley Biega, Pittsburgh Pirates Education Days, PNC Park, May 27, 2015 (expenses collected from student).
- d. PRIDE Students (20), Dianne Sarver, Andy Yuhaniak, McDonalds, December 17, 2014 (\$129 expenses budgeted).

Verbal Vote: 8 Yes; 0 No; Motion Carried

BUILDINGS AND GROUNDS / REAL ESTATE

No Report

ATHLETICS COMMITTEE

An informational item was provided to the Board – Fall Sports Report.

ADMINISTRATIVE LIAISON

Dr. Kerber provided an information item to the Board pertaining to Flexible Instruction Days.

TRANSPORTATION COMMITTEE

No Report

FOOD SERVICE COMMITTEE

No Report

NEGOTIATIONS COMMITTEE

No Report

POLICY COMMITTEE

No Report

BOARD / STAFF ENRICHMENT

Ms. Aquino motioned and Mr. Young seconded the motion to approve the following conference:

- a. Anita Alberti and Jared Slimm, Pennsylvania Softball Coaches Clinic, Pittsburgh, PA
January 9-10, 2015 (\$160 Expenses budgeted)

Verbal Vote: 8 Yes; 0 No; Motion Carried

INTERMEDIATE UNIT

No Report

VOCATIONAL-TECHNICAL SCHOOL

No Report

PSBA LEGISLATIVE COMMITTEE

No Report

BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS

No Report

ADDITIONAL BUSINESS

Visitors

- Mrs. Melissa Ziegler, Chippewa, inquired as to the effective date of the new solicitor and to the status of Food Service request for proposal.
- Mrs. Ziegler read a statement on behalf of Noah Sims, Junior Class President.
- Mr. Jim Bourill, Township Supervisor, and Mr. Ken Yonkee both spoke regarding comments made at the November 13, 2014 meeting. An apology was extended for the misquotation. Both parties have met and shared information.
- Mrs. Jodi Weister, South Beaver, inquired as to what the original date for filing an extension for the PlanCon. She was advised that the district was waiting for a final inspection sign-off.
- Mrs. Jodi Weister also asked if there was a violation to the Sunshine Act when the vote of agenda item 4.3 (appointment of Acting Business Manager) was moved to the reorganization meeting prior to public comment.
- Mr. Bob Clendennen, Patterson Township, asked for an answer regarding whether there was a violation to the Sunshine Act regarding agenda item 4.3. He was advised that while the agenda item was moved to the reorganization meeting, which does not have public comments, the public was still welcome to speak during the Public Comments Section of the regular meeting.
- Mr. Clendennen requested the supporting documentation for this evening's meeting and did not receive. Discussion took place regarding the supporting documentation from the November 13, 2014 meeting.
- Mr. Clendennen inquired about the payment of bills for the month of December, and what will be paid prior to the January meeting.

- Mr. Clendennen asked for clarification on the role of Open Records Officer and the policy/process for submitting a request.
- Mr. Clendennen spoke to clarify a statement made at the November meeting regarding a payment to Burt Hill.
- Mrs. Ziegler addressed the changing of agenda prior to the meeting.

Administration

- No remarks

Solicitor

- No remarks

School Directors

- Mr. Ken Yonkee commented on the referenced payment to Burt Hill; \$914,440 was paid for 'stick drawings', no mechanicals or other details.
- Dr. Lance Rose advised that the board is moving forward with the development of student involvement on the board.

The next meeting will be held on January 15, 2015, Highland Middle School LGI Room, 7:30PM.

ADJOURNMENT

The meeting was adjourned at 9:12PM.

Submitted by Missy Kaszer
Blackhawk School Board Secretary