

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BUILDINGS AND GROUNDS COMMITTEE MEETING
BLACKHAWK HIGH SCHOOL
July 21, 2011
6:30-7:30**

MINUTES

Board members: Mr. Clendennen, Buildings and Grounds Chairman
Mr. Inman, Mr. Oswald, Mr. Calabria, Mrs. Pander, Mr. Fitzgerald,
Mr. Fleischman
District: Dr. Miller, Mr. Perlik, Mr. Salopek, Mr. Wessel, Mrs. Bowman
VEBH Architect: Tom Durkin, Dan Engen
Visitors: 3 visitors

Highland Middle School Renovation Project by Dan Engen, VEBH, Architect

1. Proposed Change Order process (Item 6.1)- Dr. Miller discussed the motion on the Board agenda.

Approval is recommended for the process to approve following change orders for the Highland Renovation Project:
Change orders for the Highland Middle School project will be approved by the Buildings and Grounds committee or designees for change orders up to \$15,000 per item, per Contract. Recognizing that multiple contracts are in-place, it is conceivable that several contracts may be in need of simultaneous change order approval up to \$15,000. Approved change orders will be ratified by the Board at each Voting meeting. Change orders within the allowable limits will be approved by the following three Board members: Bob Clendennen (Buildings and Grounds Committee Chair), Don Inman, and Jamie Fitzgerald with Jerry Wessel or Jim Perlik as alternates. Change orders exceeding the allowable limit will be presented to the Board and will require Board action.
1. Permits and Plan Con Updates (Item 6.2)-Dan Engen
 - We have all approvals
 - Dr. Miller and Dan Engen will have telephonic review at 1:30 on Friday to review PlanCon F with PDE; PlanCon F was submitted and it is supposed to be reviewed during the bidding process
 - Open bids next week on July 28th at 1 pm
 - Bid Opening Process
 - Open and Read Aloud the bids at 1:00 on Thursday, July 28

- Review and Document Base Bids and Alternates
 - Building and Grounds committee will review alternates
 - Present to Board – spreadsheet and review at the Board meeting on Thursday, July 28 at 7:30 pm
 - There will not be any vote on contracts on July 28th; only a vote to show we have received bid
2. Bid opening tentatively scheduled for July 26, 2011 at 1:00 p.m. was changed to July 28th at 1:00p.m. (Item 6.3)-Dan Engen
- Combined base bids – contractors asked for 2 extra days

Capital Project Updates, by Tom Durkin, VEBH, Architect

1. Capital Project Update – Tom Durkin
 - a. Patterson Primary Kitchen – going well
 - b. BIS paving and concrete project –going well - 5 day power outage 1st week of August, on track for completion
 - c. BHS paving and concrete project – nearly 2-3 weeks away from completion
2. ADA Accessibility – Tom Durkin
 - Reviewed each sites
 - Set up meeting to review options/plans
 - Once VEBH has direction from committee – estimates will be given
3. Gym Floor update – test area is being analyzed now
4. Memorial Trees and Plaques
 - Families are to be notified
 - Plaques were kept
 - New trees will be purchased for memorial trees