

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS WORK SESSION
Blackhawk High School Library
June 13, 2013**

AGENDA

1. BOARD ORGANIZATION

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- *1.4 Approval of Minutes from May 9 and 16, 2013. (Exhibit A)
- 1.5 There was a Public Building and Grounds meeting prior to tonight's meeting.
- 1.6 There were Executive Sessions on June 6 and 10 for personnel and negotiation matters.
- 1.7 The July 18 Board meeting will be a combined Work and Voting Session at Blackhawk High School.

**2. PUBLIC RELATIONS AND COMMUNICATIONS
Dean Fleischman, Chairperson**

- 2.1 Informational Item: Public Relations and Communications Chairperson Report
- 2.2 Commendations along with presentations to the following retirees of 2013.
 - a. Don Connors
 - b. Marian Moore
 - c. Mary Mudge
 - d. John Yaria
 - e. George Trombulak
 - f. Loraine Sharp
 - g. Cindy Hupp
 - h. Judy Campbell

- 2.3 Commendations are extended to the following cafeteria staff who have previously retired from Blackhawk School District:
 - a. Sally Thomas (June 30, 2011)
 - b. Becky Abel (October 31, 2010)
 - c. Judy Hague (February 28, 2013)
 - d. Shirley Ratkovich (November 16, 2012)
- 2.4 Congratulations to Dale Moll, and the BHS staff, who were awarded a STEAM grant by the Allegheny Intermediate Unit's Center for Creativity in the amount of \$20,000. They were selected from over 80 grant submissions.

THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS OR OTHER MATTERS.

3. FINANCE COMMITTEE
Don Inman, Chairperson

- 3.1 Informational Item: Finance Chairperson Report
- 3.2 Approval is recommended to accept the Financial Report for May (to be provided before Voting Meeting).
- 3.3 Approval is recommended for the payment of bills (to be provided before Voting meeting).
 - a. Fund 10 – General Fund: \$
 - b. Fund 32 – Capital Projects Fund:\$
 - c. Fund 51 – Cafeteria Fund: \$
 - d. Fund 66 – UPMC Health Fund: \$
 - e. Fund 67 – Delta Dental: \$Payroll May: \$
- 3.4 Informational Item: Monthly Insurance Report for May (to be provided before Voting meeting).
- 3.5 Approval is recommended to adopt the 2013-2014 Blackhawk School District General Fund, Food Service Fund, Health Fund, Dental Fund and Vision Fund proposed budgets as previously approved by the Board for review. General Fund (Fund 10) expected expenditures total \$31,930,422 and expected revenues total \$31,934,823. Food Service Fund (Fund 51) expected expenditures total \$1,117,984 and expected revenues total \$1,119,454. Health Fund (Fund 66) expected expenditures total \$4,195,125 and expected revenues total \$4,197,500. Dental Fund (Fund 67) expected expenditures total \$195,000 and expected revenues total \$196,549. Vision Fund (Fund 68) expected expenditures total \$23,024 and expected revenues total \$ 23,074.

3.6 Approval is recommended to accept A-G detailing the District's tax levies, tax collectors, tax collection procedures, and compensation rates for tax collectors:

A. REAL ESTATE LEVY: Resolved that the Board of School Directors does hereby levy and impose a tax upon all taxable real estate property for the 2013-2014 fiscal year at a rate of 56.14 mills based upon the assessed valuation of the properties in the District's municipalities located in Beaver County; and, at a rate of 17.56 mills based upon the assessed valuation of the properties in Enon Valley Borough in Lawrence County. This equates to \$5.614 per \$100 of assessed value for properties in Beaver County and \$1.756 per \$100 of assessed value for properties in Lawrence County.

B. SCHOOL CODE PER CAPITA TAX: Resolved that pursuant to the authority granted under Section 679 of the Pennsylvania Public School Code of 1949, as amended, the School Board of Directors does hereby levy and impose a Per Capita Tax of \$5 for the 2013-2014 fiscal year on each resident or inhabitant of the School District 18 years of age or older. The determination of those taxable and the assessment, collection and enforcement of the tax shall conform to the provisions of the standing Act 511 Per Capita Tax Resolution adopted by the School Board of Directors heretofore.

C. PAYMENT PERIOD FOR REAL ESTATE AND PER CAPITA TAXES: Resolved that in compliance with statutes the Real Estate and Section 679 Per Capita taxes for fiscal year 2013- 2014 shall be payable at a 2% discount during the months of July and August, at face the months of September and October and at a penalty of an additional 10% of the face value penalty after November 1, 2013. The taxes may be paid at face without discount or penalty in three equal installments if the same are paid on or prior to August 31, 2013, October 31, 2013, and December 31, 2013 respectively as provided by law. The payment of the first installment prior to or on August 31, 2013 shall be conclusive evidence of intent to pay the tax by installments. If such installments become delinquent, the full face amount plus an added 10% of the face amount penalty shall become immediately due.

D. COMMISSION FOR COLLECTION OF SECTION 679 PER CAPITA TAXES: Resolved that for the 2013- 2014 fiscal year collectors of the Section 679 Per Capita Tax will be paid per contracted amount with Berkheimer Associates Inc. (Berkheimer)

E. DELINQUENT SECTION 679 TAXES: Resolved that Berkheimer is hereby appointed the collection agency during fiscal year 2013- 2014 for delinquent Per Capita Taxes levied. Charges will be as contracted.

F. APPOINTMENT OF EIT, LST, AND MECHANICAL DEVICES COLLECTORS: Resolved that during the 2013- 2014 fiscal year collectors for

EIT, LST and Mechanical Devices Tax will be Berkheimer. Rates for collection will be as per existing agreement between the District and Berkheimer. Berkheimer will be responsible for delinquent collection for any EIT, LST and mechanical devices taxes uncollected for the year.

G. APPOINTMENT OF AMUSEMENT TAX COLLECTOR: Resolved that the District Business Manager be appointed as interim Amusement Tax Collector.

4. PERSONNEL COMMITTEE
Paul Heckathorn, Chairperson

- 4.1 Informational Item: Personnel Chairperson Report
- 4.2 Approval is recommended to employ Kristi Bresz as 6th grade teacher at Highland Middle School for the 2013-14 school year at a salary of \$47,845, Step19, Masters.
- 4.3 Approval is recommended to employ Nanette DeSanzo as 6th grade teacher at Highland Middle School for the 2013-14 school year at a salary of \$47,845, Step19, Masters.
- 4.4 Approval is recommended to employ Brooks Roorback as 6th grade teacher at Highland Middle School for the 2013-14 school year at a salary of \$48,665, Step 18, Bachelors.
- 4.5 Approval is recommended to employ Danielle Bailey as BIS Principal for the 2013-14 school year at a salary of \$75,000.
- 4.6 Approval is recommended to employ Kristi Leiper as learning support teacher at Northwestern Primary School at a salary of \$47,845, Step 19, Masters.
- 4.7 Approval is recommended to employ Jodi Krigar as learning support teacher at BIS and Patterson Primary School at a salary of \$47,845, Step 19, Masters.
- 4.8 Approval is recommended to contract with Heather Kronk for 1 year to provide dance instruction to students at Blackhawk for the 13-14 school year. (Exhibit B)
- 4.9 Approval is recommended to contract with Gary Koch for Psychological services for the 13-14 school year. (Exhibit C)
- 4.10 Approval is recommended for the following contracts:
 - a. Sue Lukacs as Food Service Director
 - b. Jeff Shaffer as Network Administrator
 - c. Nancy DiRuscia as Administrative Assistant
 - d. Jeff Cienik as Athletic Trainer
 - e. Elizabeth Walker as Assistant Athletic Trainer
 - f. Jim Perlik as Building and Grounds Supervisor

Each of the employees are currently in these positions and the contracts are for 3 years, July 1, 2013 to June 30, 2016. (Exhibit D)

- *4.11 Approval is recommended for the following summer custodial/grounds substitutes:
 - a. Jeri Carver
 - b. Shawn Cox
 - c. Shirley Cummins
 - d. Katherine Engle
 - e. Brian Farkas
 - f. Lynn Farkas
 - g. Ricky Hemphill
 - h. Denny Humber
 - i. Doug Hunter
 - j. Mike McMahon
 - k. Matt Mooney
 - l. Nicholas Morelli
 - m. Tim Smolar
 - n. Eric Stein

- 4.12 Informational Item: The Administration will request approval in July for the revised teacher's Differentiated Supervision model due to new PDE requirements for supervision and evaluation. (To be provided at June 13 Board meeting)

- *4.13 Approval is recommended to accept the retirement of John Yaria, sixth grade teacher, effective June 30, 2013.

- *4.14 Approval is recommended to employ the following Blackhawk staff for K-2 summer school:
 - a. Jodi Borroni
 - b. Lori Uslenghi
 - c. Erica Schildt
 - d. Cara Pertile
 - e. Donnie Bunney
 - f. Dawn Kinger
 - g. Karen Fritzley
 - h. Susan Hulihen

- *4.15 Approval is recommended to accept the resignation of Ginger Lunow, paraprofessional, effective August 16, 2013.

- 4.16 Approval is recommended to approve the Administrative Compensation Plan (Act 93). Provided at Executive Session and June 13 Board Meeting.

5. EDUCATION COMMITTEE
Paul May, Chairperson

- 5.1 Informational Item: Education Chairperson Report
- *5.2 Approval is recommended for the BVIU to occupy one classroom at BIS for the Early Intervention Program for the 2012-2013 school year. (Exhibit E)
- *5.3 Approval is recommended to appoint Sally Diehl as Blackhawk School District representative to serve on the Beaver County Special School Authority Board. The Authority Board will be reactivated to approve a request by Sunoco Pipeline LT to construct an underground pipeline on the property occupied by New Horizon School. After this meeting, this Board and Mrs. Diehl's appointment became inactive. (Exhibit F)
- 5.4 Approval is recommended to adopt new math textbooks for grade 3, beginning with the 2013-2014 school year due to the implementation of Common Core Standards. (Exhibit G)
- 5.5 Approval is recommended for the 2013-14 curriculum as presented on the District website. (Available on District website)
- 5.6 Approval is recommended for the Cyber Services Agreement with Seneca Valley School District. (Exhibit H)
- 5.7 Informational Item: The District is planning to host the Headstart Program for 2013-14 school year. Because Headstart management has recently changed, a contract for room usage may not be available until July or August 2013.

6. BUILDINGS AND GROUNDS/REAL ESTATE
Bob Clendennen, Chairperson

- 6.1 Informational Item: Buildings and Grounds Chairperson Report
- *6.2 Approval is recommended to authorize a Change Order for the Highland Middle School Project to Northeast Interior Systems to provide miscellaneous plastic laminate and solid surface counter tops, panels, and window sills at various locations in Area C, D, E, and F, for the total additional cost of \$1,484, per Northeast Interior Systems Change Order request number 3, 7, 8, and 9.

This change order is necessary to provide closure and finish detailing at joints of the countertop with aluminum windows, Concession Room window counter, and the Life Skills Kitchen range. (Exhibit I)

- *6.3 Approval is recommended to authorize a Change Order for the Highland Middle School Project to Allegheny City Electric to provide power to the tread mill and temporary power to the temporary walk-in cooler and freezer, for the additional cost of \$983.50. This change order is necessary to provide electrical outlets in

locations that were not included in the bidding documents. The power is needed to operate Owner-provided equipment. (Exhibit J)

- *6.4 Approval is recommended to authorize a Change Order for the Highland Middle School Project to Allegheny City Electric to provide miscellaneous changes to the electrical rough-in at the birch wall panels above the computer charging stations, and at outlets in the Art Room, and provide adaptors at the chiller service connection to accept the wire size required by the chiller manufacturer, for the additional cost of \$1,929.76.

This change order is necessary to compensate the Contractor for work requested by the Architect that in the opinion of the Architect was important to the aesthetics of the installation. The chiller adaptor is necessary to allow connection of the specified wire to the specified chiller. The Owner will be reimbursed for this cost of \$1,929.76, resulting in a net cost of \$0 to the District. (Exhibit K)

7. ATHLETICS COMMITTEE

Chad Calabria, Chairperson

- 7.1 Informational Item: Athletics Chairperson Report
- 7.2 Commendations to the doubles team of Clinton Davies and Johan Cooper (BCCS) who qualified for the PIAA State Tennis Championships.
- 7.3 Congratulations to Brendan McKay who was selected as the 2012-13 Gatorade Pennsylvania Baseball Player of the Year and the WPIAL Baseball Coaches Association as the WPIAL AAA Pitcher of the Year.
- 7.4 Congratulations to Leah Hornfeck, Tanner McGeary, Molly Morris and Christina Veon who were selected to the Western PA Scholastic Lacrosse Association (WPSLA) All section Team – Division 2 in Women’s Lacrosse and Leah Hornfeck and Molly Morris who were selected as WPSLA All WPIAL – Division 2 for Women’s Lacrosse.
- 7.5 Congratulations to the 4 x100m relay team of Abby Benden, Morgan Bartoles, Mariah Evans and Lexie Houk who qualified for the WPIAL track meet.
- 7.6 Congratulations to Morgan Bartoles who qualified for WPIAL track meet in the 100m dash.
- 7.7 Congratulations to Noah Thayer who qualified for the WPIAL track meet in the Pole Vault.
- 7.8 Approval is recommended for the Fall sports schedules. (To be provided at June 13 meeting)

- 7.9 Approval is recommended for Blackhawk Football Mother's to display fireworks at the home football games at Northwestern Stadium.
- 7.10 Approval is recommended to accept Administrative Guideline on Sunday Building Permit Requests. (Exhibit)
- 7.11 Approval is recommended to accept the resignation of Erich Stamer as the Varsity Women's Soccer coach.
- 7.12 Informational Item: Summary of Spring sports season. (To be provided at June 13 meeting)

8. ADMINISTRATIVE LIAISON
Rich Oswald, Chairperson

- 8.1 Informational Item: Administrative Chairperson Report

9. TRANSPORTATION COMMITTEE
Paul May, Chairperson

- 9.1 Informational Item: Transportation Chairperson Report

10. FOOD SERVICE COMMITTEE
Dean Fleischman, Chairperson

- 10.1 Informational Item: Food Service Chairperson Report

11. NEGOTIATIONS COMMITTEE
Don Inman, Chairperson

- 11.1 Informational Item: Negotiations Chairperson Report

12. POLICY COMMITTEE
Lance Rose, Chairperson

- 12.1 Informational Item: Policy Chairperson Report
- 12.2 Second Reading: Revision of Policy 237, Electronic Devices to Responsible Use of Personal Technology Resources. (Exhibit M)
- 12.3 Informational Item: Re-adoption per Safe School requirement of Policy 249, Bullying, no revisions. (Exhibit N)
- 12.4 Informational Item: Revision of Policy 113.2, Behavior Support. (Exhibit O)

13. BOARD/STAFF ENRICHMENT
Chad Calabria, Chairperson

13.1 Informational Item: Board/Staff Enrichment Chairperson Report

14. INTERMEDIATE UNIT
Jamie Fitzgerald, Representative

14.1 Informational Item: Intermediate Unit Chairperson Report

15. VOCATIONAL-TECHNICAL SCHOOL
Jamie Fitzgerald, Representative

15.1 Informational Item: Vocational-Technical Chairperson Report

16. PSBA LEGISLATIVE COMMITTEE
Bob Clendennen, Representative

16.1 Informational Item: PSBA Legislative Committee Chairperson Report

17. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS
Paul Heckathorn, Representative

17.1 Informational Item: Beaver County Regional Council of Governments Chairperson Report

ADDITIONAL BUSINESS

A. School Directors

B. Administration

C. Visitors

Next Meeting—June 20, 2013 at Blackhawk High School Library at 7:30P.M.