

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS WORK SESSION
Blackhawk High School Library
November 14, 2013**

AGENDA

1. BOARD ORGANIZATION

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 The purpose of videotaping a meeting is for public information. The opinions expressed by any member of the public do not necessarily reflect the view or opinion of the Blackhawk School District Board of School Directors and are solely that of the speaker. The Blackhawk School District Board of School Directors hereby expressly disclaims any and all responsibility or liability for any false, defamatory or slanderous statements expressed by the speaker. Any unauthorized re-broadcasting of any video, audio or still image of the video recording of the meeting is strictly forbidden without the written permission of the Blackhawk School District Board of School Directors.
- *1.5 Approval of Minutes from October 10 and 17, 2013. (Exhibit A)
- 1.6 The Re-organization meeting in December will be on Tuesday, December 3, 2013. There is only one meeting in December.

**2. PUBLIC RELATIONS AND COMMUNICATIONS
Dean Fleischman, Chairperson**

- 2.1 Informational Item: Public Relations and Communications Chairperson Report
- 2.2 Recognition of Board members on November 21, 2013. (Dr. Miller)
- 2.3 Recognition of Veterans on the Blackhawk Board and staff. (Dr. Miller)

THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS OR OTHER MATTERS.

3. FINANCE COMMITTEE
Don Inman, Chairperson

- 3.1 Informational Item: Finance Chairperson Report
- 3.2 Approval is recommended to accept the Financial Report for October. (To be provided before Voting Meeting)
- 3.3 Approval is recommended for the payment of bills. (To be provided before Voting Meeting)
 - a. Fund 10 – General Fund: \$
 - b. Fund 32 – Capital Projects Fund:\$
 - c. Fund 51 – Cafeteria Fund: \$
 - d. Fund 66 – UPMC Health Fund: \$
 - e. Fund 67 – Delta Dental: \$Payroll: October \$
- 3.4 Informational Item: Monthly Insurance Report for October. (To be provided before Voting Meeting)
- 3.5 Approval is recommended to accept the bid from Horizon at a cost of \$74,600 for video camera and recording system upgrades at Patterson, Northwestern, Blackhawk Intermediate School, and Blackhawk High School. (This project was budgeted in the 2013-14 budget). (Exhibit B)
- 3.6 Approval is recommended for the athletic activity accounts as submitted.

4. PERSONNEL COMMITTEE
Paul Heckathorn, Chairperson

- 4.1 Informational Item: Personnel Chairperson Report
- *4.2 Approval is recommended for the following substitutes for the 2013-2014 school year:
 - a. Kelly Lofink
 - b. Nancy Burket
 - c. Raquel Rugani
 - d. Nancy Haddad
 - e. Robert Aitken
 - d. Karoline Smith
 - e. Sean McCormick
 - f. Lauren Graham
 - g. Toni Gishbauer
- *4.3 Approval is recommended to accept Helen Brown, Northwestern cafeteria monitor, resignation effective immediately.

- *4.4 Approval is recommended to employ Nicole Alexander as cafeteria monitor at Northwestern at a rate of \$7.25 per hour, pending clearances. (Approximate annual cost of \$3,900 with no benefits) (Recommendation will be made before November 21 Board meeting)
- *4.5 Approval is recommended to allow Veronica Wood FMLA for child bearing on or about February 8, 2014 and returning on or about March 22, 2014.
- *4.6 Approval is recommended to accept the retirement request from Michael McManus, maintenance employee, effective November 4, 2013.
- 4.7 Approval is recommended to employ __ as a PCA paraprofessional at Patterson Primary at a rate of \$9.18 per hour. (The approximate annual salary would be \$12,700 with benefits). (Will be provided prior to November 21 Board meeting)
- 4.8 Approval is recommended to employ __ as an instructional paraprofessional at Northwestern Primary at a rate of \$9.18 per hour. (The approximate annual salary would be \$12,700 with benefits). (Will be provided prior to November 21 Board meeting)

5. EDUCATION COMMITTEE

Paul May, Chairperson

- 5.1 Informational Item: Education Chairperson Report
- *5.2 Approval is recommended for the following field trips: (Exhibit C)
 - a. BHS Expressions (18), Jayne McDonald, Expressions Performances, Hopewell Township, December 11 and 13, 2013 (\$141 expenses budgeted).
 - b. BHS Expressions (16), Jayne McDonald, Expressions Performances, New Castle, December 5, 2013 (\$141 expenses budgeted).
 - c. 7th -9th Chorus (10), Jayne McDonald, Junior High District Chorus, Laurel High School, January 17, 2014 (\$141 bus, \$43 per participant, expenses budgeted).
 - d. STEM/TSA (16), Tim Linkenheimer, High School TEAMS State Competition, Pine Richland, February 19, 2014 (\$169 expenses budgeted).
 - e. TSA (16), Tim Linkenheimer, Pittsburgh Pirates Education Days, PNC Park, May 7, 2014 (\$428 student funded).
 - f. STEM/TSA (16), Tim Linkenheimer, MS TEAMS State Competition, Pine Richland, February 17, 2014 (\$169 expenses budgeted).
 - g. Gifted Support, Honors History 9 (60), Philip Mackin, Ashley Biega, Joy Winters, Pittsburgh 1892: Industry Society and Conflict, Pittsburgh, November 27, 2013 (\$770, expenses funded by Foundation grant).
 - h. Grades 10-12 (35), Leah Lindemann, YSU English Festival, Youngstown State, April 9, 2014 (\$280 expenses budgeted, \$280 collected from student).
 - i. 8th Grade (225), Mrs. Engle, Mr. Arbogast, 8th grade teachers, It's Almost Your Time, Penn State Beaver, November 21, 2013 (no expense).

- j. Music Academy (20), Maura Underwood, Dave Zaccari, Pittsburgh Symphony Orchestra Open Rehearsal, Heinz Hall, January 31, 2014 (\$200 expenses budgeted).
- k. Music Academy Band (8), Dave Zaccari, Honors Band Auditions, Westminster College, November 19, 2013 (\$50 expenses budgeted).
- l. Grades 7-8 (30), Sarah Shuleski, Dana Cox, YSU English Festival, Youngstown State, April 10, 2014 (\$340, activity fund, \$150 collected from students).
- m. Concert Choir (40), Maura Underwood, Old Economy Village Performance, Old Economy Village, December 7, 2013 (\$200 expenses budgeted).
- n. BHS (20), Amy Anderson, Sami Hanna, Europe Trip, June 19-29, 2013 (expenses collected from student).
- o. 9th Grade Academy (200), Amy Anderson, 9th grade teachers, Science Center, Carnegie Science Center, April 16, 2014 (expenses collected from students).
- p. College Prep 9 (20), Amy Anderson, BIS Reading, BIS, November 15, 2013 (\$230 expenses collected from students).
- q. AP Biology (18), Anita Mensch, Open Heart Surgery Observation, Allegheny General Hospital, February 25, 2014 (\$360 expenses budgeted).
- r. IT 1 (4), Naomi Equels, Guardian Information Technology, Cranberry, December 4, 2013 (no expense).
- s. Applied Engineering and Technology (12), Brandon Smith, Chain Reaction Contraption Contest, Carnegie Science Center, December 13, 2013 (\$50 expenses budgeted).
- t. Mechanical Engineering (44), Brandon Smith, Bruce Mansfield Power Plant, Shippingport, December 16, 2013 (\$129 expensed budgeted).
- u. BHS Band (32), Dave Zaccari, Side By Side Concert, Highland Middle School, December 17, 2013 (\$121 expenses budgeted).
- v. Gifted Support, Jeff Tripodi, Maura Underwod, Center for Theater Arts Drama Day, Beaver Falls High School, November 26, 2013 (\$110 expenses budgeted).
- w. BHS Chamber Players (7), Nate Goodrich, Elmcroft Assisted Living, December 19, 2013 (\$15 expenses budgeted).
- x. BHS Orchestra (8), Nate Goodrich, Indiana University, January 22-24, 2014 (\$750 expenses budgeted).
- y. Transition (40), Mariah Brown, Brandon Smith, STEM Career Tour, CCBC, December 4, 2013 (no expense).

*5.3 Approval is recommended for the following Geneva student teachers for the 2014 spring semester:

- a. Sarah Whalen, to work with Heather Pastor, Northwestern
- b. Curtis Covert, to work with Kristi Lieper, Mandi Payne, Northwestern
- c. Emily Mitchell, to work with Jodi Borroni, Northwestern
- d. Megan Eby, to work with Heather Ream, Highland Middle School
- e. Ian Barnes, to work with Katie Phelps, Highland Middle School
- f. Lindsee Clark, to work with Tona Recce, Blackhawk Intermediate School
- g. Danielle Getz, to work with Mary Beth George, Blackhawk Intermediate School

6. BUILDINGS AND GROUNDS/REAL ESTATE
Bob Clendennen, Chairperson

6.1 Informational Item: Buildings and Grounds Chairperson Report

*6.2 Approval is recommended to authorize a deduct Change Order to Allegheny City Electric, Inc. to substitute the location of the structured cabling in Area D-2 so that it is installed in a manner acceptable to the Owner, Architect, Engineer, and industry standards, but not installed in the cable tray as specified, for the deduct amount of \$-2,300. This is not a material and labor change and will not affect performance of the structured cabling system. (Exhibit D)

The above change order is for work that did not affect performance, material or labor costs, but was not executed in a manner consistent with the requirements of the contract documents.

*6.3 Approval is recommended to authorize a deduct Change Order to Allegheny City Electric, Inc. to accept the Record Drawings of underground conduit locations without detailed, dimensioned locations from building faces, for the credit amount of \$-2,000. The conduit locations are recorded relative to visible features in a manner that will allow the Owner to be aware of their general location in the event that a future excavation is necessary. The conduits are encased in concrete under pavements, and 36" deep in soil / lawn areas. This is not a material and labor change and will not affect the performance of the electrical system. (Exhibit E)

The above change order is for work that did not affect performance, material or labor costs, but was not executed in a manner consistent with the requirements of the contract documents.

6.4 Informational Item: The following changes in motions 6.5-6.7 are necessary to compensate the Electrical Contractor's subcontractor for additional work that allowed the Middle School Administration to occupy temporary spaces in temporary locations within the Middle School in the course of the 2012-2013 school year. The temporary spaces were located by the Middle School Administration to best serve the needs of the students, parents, and staff in the course of the ongoing, phased construction. The temporary spaces required the following subcontractor's work for data, public address, and access control. The specific components of the work are as specifically requested and documented by the Owner to accommodate the temporary spaces, and were completed by the Contractor in a timely manner to serve the operation of the Middle School.

*6.5 Approval is recommended to authorize a Change Order to Allegheny City Electric, Inc. to provide 24 data cabling and outlets in temporary spaces as delineated in the Horizon Information Systems Scope of Work dated June 14,

- 2013, and Allegheny City Electric correspondence dated November 11, 2013, for the additional cost of \$4,903.14. (Exhibit F)
- *6.6 Approval is recommended to authorize a Change Order to Allegheny City Electric, Inc. to provide public address system components in temporary spaces as delineated in the Horizon Information Systems Scope of Work dated June 14, 2013, and Allegheny City Electric correspondence dated November 11, 2013, for the additional cost of \$3,690.26. (Exhibit G)
 - *6.7 Approval is recommended to authorize a Change Order to Allegheny City Electric, Inc. to provide access control system components in temporary spaces as delineated in the Horizon Information Systems Scope of Work dated June 14, 2013, and Allegheny City Electric correspondence dated November 11, 2013, for the additional cost of \$1,489.71. (Exhibit H)
 - *6.8 Approval is recommended to authorize a Change Order to Allegheny City Electric, Inc. to provide an emergency call button in the Middle School Office, for the additional cost of \$469.20. The work was completed by the Contractor in an expedited manner for the safety and benefit of the students, staff, and parents. This change order is for work required but not included in the contract documents. (Exhibit I)
 - *6.9 Approval is recommended to authorize a Change Order to Allegheny City Electric, Inc. to provide additional lighting circuits to the LGI light fixture type G31, for the additional cost of \$1,773.58. The cost of this work will be reimbursed to the District, resulting in a net cost of zero dollars to the District. The work was completed by the Contractor so that the space could be used for its intended purpose. This change order is for work required but not included in the contract documents. (Exhibit J)
 - *6.10 Approval is recommended to authorize a Change Order to Allegheny City Electric, Inc. to provide a video switch in the LGI for no additional cost.
 - *6.11 Approval is recommended to authorize a Change Order to Allegheny City Electric, Inc. to Change Order to Allegheny City Electric to provide additional light fixtures G04, final connection of Family and Consumer Science appliances, and two additional fan switches for the additional cost of \$1,066.08. The work was completed by the Contractor so that the space could be used for its intended purpose. This change order is for work required but not included in the contract documents. (Exhibit K)
 - *6.12 Approval is recommended to authorize a Change Order to Yarborough Development to provide masonry restoration mockup samples, for the additional cost of \$1,744.43. This change is required to compensate the Contractor for costs incurred investigating the alternatives to improving the appearance of the existing brick. (Exhibit L)

7. ATHLETICS COMMITTEE
Chad Calabria, Chairperson

- 7.1 Informational Item: Athletics Chairperson Report
- 7.2 Congratulations to Noah Ross who qualified for the PIAA State Cross Country Championships in Hershey and placed 61st out of 226 runners.
- 7.3 Congratulations to Chandler Kincade (Football) who was named TribLIVE Radio's "Athlete of the Week" for the week of October 25, 2013.
- 7.4 Congratulations to Nikki Beatty, Makenna Malinowski and Haley Schramm who were named to WPIAL Class AA, Section 1 Volleyball 1st Team.
- 7.5 Approval is recommended to accept the resignation of Cindy Guthrie as assistant middle school track coach.
- 7.6 Approval is recommended to appoint _____ as the Winter Guard Sponsor at a salary of \$2,553.78. (To be provided before November 21 meeting)

8. ADMINISTRATIVE LIAISON
Rich Oswald, Chairperson

- 8.1 Informational Item: Administrative Chairperson Report

9. TRANSPORTATION COMMITTEE
Paul May, Chairperson

- 9.1 Informational Item: Transportation Chairperson Report

10. FOOD SERVICE COMMITTEE
Dean Fleischman, Chairperson

- 10.1 Informational Item: Food Service Chairperson Report

11. NEGOTIATIONS COMMITTEE
Don Inman, Chairperson

- 11.1 Informational Item: Negotiations Chairperson Report

12. POLICY COMMITTEE
Lance Rose, Chairperson

- 12.1 Informational Item: Policy Chairperson Report

13. BOARD/STAFF ENRICHMENT
Chad Calabria, Chairperson

13.1 Informational Item: Board/Staff Enrichment Chairperson Report

- *13.2 Approval is recommended for the following conferences: (Exhibit)
- a. Michelle Daniels, Megan Anderson, Angie Rolston, Jodi Snyder, Chelsea Haight, Sharry Peabody, Kristi Leiper, Christina Ford, Nonviolent Crisis Prevention Intervention Team Training, BVIU, November 18-19, 2013 (\$360 expenses budgeted).
 - b. Anthony Mooney, Brian Bain, Heather McCowin, Nancy Bowman, PDE-SAS Institute, Hershey, December 8, 2013 (\$1,225 expenses budgeted).
 - c. Anthony Mooney, Rick Ford, Ryan Hardesty, Nancy Bowman, PA Association for Middle Level Education Annual Conference, Penn State, February 23, 2104 (\$975 expenses budgeted).
 - d. JaneAnn Fucci, Christina Ford, Carol Durham, Carol Sprinker, Jodi Borroni, Amy Thompson, Lower Elementary Math Intervention Workshop, Pittsburgh, December 9, 2013 (\$800 expenses budgeted).
 - e. Bob Amalia, Joe Basile, Pennsylvania Baseball Coaches Clinic, Pittsburgh, January 10-11, 2013 (\$320 expenses budgeted)
 - f. Anita Alberti, Jared Slimm, Pennsylvania Softball Coaches Clinic, Pittsburgh, (\$320 expenses budgeted).
 - g. JaneAnn Fucci, Data Quality Certification Program, PATTAN, January 10, 2014 (\$50 expenses budgeted).
 - h. Nate Goodrich, District 2,3,5 Orchestra Festival, Indiana, PA, January 22, 2014 (\$475 expenses budgeted).
 - i. Ashley Biega, Dale Moll, Maura Underwood, Jeff Tripodi, Laura Kahler, 2013 Carnegie International Teacher Professional Development Workshop, Pittsburgh, November 15, 2013 (\$30 expenses budgeted).

14. INTERMEDIATE UNIT
Jamie Fitzgerald, Representative

14.1 Informational Item: Intermediate Unit Chairperson Report

15. VOCATIONAL-TECHNICAL SCHOOL
Jamie Fitzgerald, Representative

15.1 Informational Item: Vocational-Technical Chairperson Report

16. PSBA LEGISLATIVE COMMITTEE
Bob Clendennen, Representative

16.1 Informational Item: PSBA Legislative Committee Chairperson Report

17. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS
Paul Heckathorn, Representative

- 17.1 Informational Item: Beaver County Regional Council of Governments Chairperson Report

ADDITIONAL BUSINESS

- A. Visitors
- B. Administration
- C. School Directors
- D. Next Meeting—November 21, 2013, Blackhawk High School Library, 7:30PM. The December meeting is a Reorganization and Voting meeting and will be held on Tuesday, December 3 at 7:30P.M.