

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS WORK SESSION
Blackhawk High School Library
October 11, 2012**

AGENDA

**1. PRELIMINARY MATTERS
Rich Oswald, President**

1.1 Call to order

1.2 Pledge of Allegiance

1.3 Roll Call

*1.4 Approval of Minutes from September 13 and 20, 2012. (Exhibit A)
Mr. Fleischman has requested that the September 13 minutes include his remarks about the District's mission statement and his disagreement with the current mission statement that was created by a joint school/community committee through the strategic planning process. He requests that his recommendation for the District's mission statement be included in the official September 13 minutes as follows: "...to provide a rigorous learning environment that would prepare a student for employment or additional educational opportunities leading to eventual employment."

1.5 There was a Buildings and Grounds committee meeting open to the public prior to this meeting.

**2. PUBLIC RELATIONS AND COMMUNICATIONS
Dean Fleischman, Chairperson**

2.1 Congratulations to Becky Effert, Primary Art Teacher, for being awarded a "Bowling To Teachers" Classroom Supplies Grant in the amount of \$250. Mrs. Effert plans to enrich the Primary Art program with updated developmentally appropriate Art visuals.

2.2 Congratulations to Jenn Sharek, Patterson Kindergarten Teacher, for being awarded a DonorsChoose.org grant for "Painting Memories to Last a Lifetime". Mrs. Sharek will receive a double-space drying rack and 25 adjustable vinyl paint aprons.

2.3 Appreciation is extended to The Little Beaver Lion's Club for donating \$1000 to Northwestern Primary School. This donation is part of the long-standing relationship Northwestern has with this service organization. Each school year, the Little Beaver Loins Club also donates hundreds of volunteer tutoring sessions as part of this established

relationship. This money will be used throughout the school year in our health room for clothes, assisting needy students and their families for necessities as well as other projects that will directly benefit the students of Northwestern Primary School.

- 2.4 Congratulations to the Blackhawk Computer Science students who competed in the Westminster High School Programming Contest on Monday, October 8th. Blackhawk finished in 1st place. The winning team consisted of Cody Bain, Clint Davies, and Matt Young.

THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS OR OTHER MATTERS.

**3. FINANCE COMMITTEE
Don Inman, Chairperson**

- 3.1 Informational Item: Finance Chairperson Report
- 3.2 Approval is recommended to accept the Financial Report for September. (To be provided before Voting meeting)
- 3.3 Approval is recommended for the payment of bills per fund. (To be provided before Voting meeting)
 - a. Fund 10 – General Fund: \$
 - b. Fund 32 – Capital Projects Fund: \$
 - c. Fund 51 – Cafeteria Fund: \$
 - d. Fund 66 – UPMC Hospitalization: \$
 - e. Fund 67 – Delta Dental: \$Payroll September: \$
- 3.4 Informational Item: Monthly Insurance Report for September. (To be provided before Voting meeting).
- 3.5 Approval is recommended to contract with AESOP, an automated substitute calling system, at a cost not to exceed \$9,000.

**4. PERSONNEL COMMITTEE
TBD, Chairperson**

- 4.1 Informational Item: Personnel Chairperson Report
- *4.2 Approval is recommended for the following substitutes for the 2012-2013 school year:
 - a. Amanda Wertz, Elementary
- *4.3 Approval is recommended to employ Denise Godwin as BIS paraprofessional, at a rate of \$7.25 per hour (approximate yearly cost of \$10,500 plus benefits) effective immediately. (Necessary due to resignation of paraprofessional in August)

- *4.4 Approval is recommended to employ Sharon LeBlanc, as BHS part-time cafeteria worker, at a rate of \$7.25 (approximate yearly cost of \$3,300 with no benefits) per hour effective immediately.
- *4.5 Approval is recommended to grant Mindy Furda, 4th grade teacher, child bearing leave beginning on or about December 17, 2012 until on or about May 13, 2013. Mrs. Furda will use sick days and FMLA during her absence.
- *4.6 Approval is recommended to grant Cassie Clonch, BIS Nurse, child bearing leave beginning on or about October 17, 2012 until on or about November 28, 2012. Mrs. Clonch will use sick days and FMLA during her absence.
- *4.7 Approval is recommended to grant Lauren Stein child bearing/child rearing leave beginning on or about January 3, 2013 and continue until the start of the 2013-14 school year. Mrs. Stein will use sick days, FMLA, and unpaid days during her absence.
- *4.8 Approval is recommended to accept Shirley Ratkovich, BHS food service, retirement, effective November 17, 2012. Mrs. Ratkovich has worked for Blackhawk for the past 32 years.
- 4.12 Approval is recommended to employ ___ as nurse PCA paraprofessional for Blackhawk Intermediate School at a rate of \$ 12.50 per hour (approximate yearly cost of \$25,875 plus benefits) effective immediately. This position is necessary due to Special Needs students' medical conditions. This will be funded through ACCESS.

5. EDUCATION COMMITTEE

Paul May, Chairperson

- 5.1 Informational Item: Education Chairperson Report
- *5.2 Approval is recommended for the following field trips: (Exhibit B)
 - a. Jr. High Chorus (9), Jayne McDonald, Jr. High District Chorus, New Castle High School, February 1, 2013 (budgeted).
 - b. J.V.& Varsity Cheerleaders (30), University of Pittsburgh Cheer Day, Heinz Field, October 27, 2012 (expenses collected from others).
 - c. Transition Classes (22), Mariah Brown, National Disability Mentoring Day, BNY Mellon Bank, October 17, 2012 (no expense).
 - d. Concert Choir (48), Maura Underwood, Music in the Parks, Hershey Park, May 17, 18, 2013 (expenses collected from students).
 - e. AP Biology, AP Environment, Conceptual Physics, Anita Mensch, Theresa Adams, Stewart Kirk, Nathan Lowery, Carnegie Science Center Science Tech Days, Carnegie Science Center, November 9, 2012 (expenses collected from students and others).
 - f. Accounting (21), Bill Bacu, Accounting Career Day, Duquesne University, November 15, 2012 (budgeted).
 - g. 8th Grade (200), Missy Bender and 8th grade teachers, Carnegie Science Museum of Natural History, March 26, 2013 (budgeted and collected from students).
 - h. English Club (29), Roberta Bannon, Anita Steppe, The Great Gatsby, New Hazlett Theatre, March 7, 2013 (expenses collected from students).

- i. English Club (29), Roberta Bannon, Anita Steppe, 1776, O'Reilly Theatre, February 6, 2013 (expenses collected from students).
- j. English Club (38), Roberta Bannon, Anita Steppe, A Musical Christmas Carol, Byham Theatre, December 14, 2012 (expenses collected from student).
- k. FFA (20), Howard Leslie, Career Development Events, New Castle, October 18, 2012 (budgeted).
- l. 8th Grade (180), Sami Hanna, 8th grade teachers, "It's Almost Your Time" Workshop, Penn State Beaver, (TBD) December, 2012 (expenses collected from students).
- m. Academic Games (25), Jeff Tripodi, Propaganda and Equation Tournament, Geneva College, November 15, 2012 (budgeted).
- n. Honors History 9 (29), Jeff Tripodi, Phil Mackin, Linda Cartwright, 1892: Industry, Society and Conflict, Clayton, November 21, 2012 (budgeted).
- o. Academic Games (25), Jeff Tripodi, World Events Tournament, Ambridge, January 31, 2013 (budgeted).
- p. Academic Games (25), Jeff Tripodi, Linguistik Tournament, Center, February 12, 2013 (budgeted).
- q. Academic Games (25), Jeff Tripodi, Presidents Tournament, Geneva College, February 28, 2013 (budgeted).
- r. BHS Expressions (20), Jayne McDonald, Expressions Performances, New Brighton, November 24, 2012, St. Francis Cabrini, December 3, 2012, Riverview United Methodist Luncheon, December 5, 2012, Ohio Presbyterian Church, December 12, 2012 (budgeted).
- s. Concert Choir (80), Maura Underwood, Old Economy Village, Ambridge, December 8, 2012 (budgeted).
- t. Pre-K (15), Lisa Vancko, Pumpkin Patch, October 17, 2012 (expenses collected from students).
- u. Journalism (40), Joy Winters, Journalism Field Trip to Washington D.C., November 15, 2012 (Journalism and Blackhawk Foundations).
- v. Gifted Support (3), Jeff Tripodi, iGEM Competition, Duquesne University, October 13, 2012 (budgeted).
- w. Student Historians, Rich Oswald, Mr. Slimm, Mrs. Phelps, Moundsville Prison, November 7, 2012 (expenses collected from students).

6. BUILDINGS AND GROUNDS/REAL ESTATE
Bob Clendennen, Chairperson

6.1 Informational Item: Building and Grounds Chairperson Report

6.2 Approval is recommended to authorize a Change Order to Shipley Plumbing to provide a heavy duty type service sink and an eye wash station, and associated water service piping and waste and vent piping in the Tech. Ed. Manufacturing Classroom at Highland Middle School, for the additional cost of \$9,147.82, per Shipley Plumbing Change Order Request No. 21, dated September 25, 2012.

This change order is necessary because the sink and eye wash station are required as part of the instructional program but were not included in the bidding documents. (Exhibit C)

6.3 Approval is recommended to authorize a Change Order to Shipley Plumbing to provide an underground water service from the new water service entrance within Highland Middle

School out to the east and south athletic field's existing irrigation systems, for the additional cost of \$27,556.66, per Shipley Plumbing Change Order Request No. 22, dated October 1, 2012. The work includes two new meters, two new pumps, backflow preventers, and new underground copper piping.

This change order is necessary because it was anticipated that the existing irrigation system components would be reconnected to the new service. However, it was determined in the course of construction that the existing meter and valve pit were too shallow for the new driveway construction, and would need to be replaced.

It was also determined during construction that the irrigation system operating pressure was higher than the new water service. Therefore, pumps are required to raise the water pressure so that the irrigation system will operate properly.

Approval of this change order will require the work of the Electrical Contract Change Order in Motion 6.4. (Exhibit D)

- 6.4 Approval is recommended to authorize a Change Order to Allegheny City Electric to provide conduit, wire, panel breakers, and disconnects, required for the athletic field's irrigation system being provided by Change Order to Shipley Plumbing at Highland Middle School, for the additional cost of \$2,967.15, per Allegheny City Electric's correspondence dated July 25, 2012.

This electrical change is required to provide the appropriate electrical service to the new irrigation system's plumbing components, which were not included in the contract documents. (Exhibit E)

- 6.5 Approval is recommended to authorize a Change Order to Northeast Interior Systems to provide the revised Manufacturing Equipment at Highland Middle School, for the additional cost of \$5,536.00, per Northeast Interior System's correspondence dated September 26, 2012.

This change is required to provide the woodworking equipment required for delivery of the Manufacturing curriculum, which was revised subsequent to the project being bid, and therefore, not included in the contract documents.

Approval of this change order will require the work of the Electrical Contract Change Order in Motion 6.6. (Exhibit F)

- 6.6 Approval is recommended to authorize a Change Order to Allegheny City Electric to provide conduit, wire, panel breakers, and disconnects, required for the electrical service to new equipment at Highland Middle School being provided by Change Order to Northeast Interior Systems, for the additional cost of \$6,388.16, per Allegheny City Electric's correspondence dated October 8, 2012.

This electrical change is required to provide the appropriate electrical service to the new equipment, which was not included in the contract documents. (Exhibit G)

- 6.7 Approval is recommended to authorize a Change Order to Northeast Interior Systems to provide additional wood sills at the interior openings between the Cafeteria and Corridor at Highland Middle School, for the additional cost of \$2,372.00.

This change is required to provide the wood trim required to fully cover the existing masonry wall that would otherwise be exposed. The required trim was not included in the contract documents. (Exhibit H)

- 6.8 Approval is recommended to authorize a deduct Change Order to Reno Brothers Plumbing allow use of PVC plumbing piping materials, in lieu of the specified cast iron material at Patterson Primary School, for the deduct amount of -\$2,057.80.

This change was requested by the contractor, in order to be consistent with the PVC piping that was provided on the Patterson Kitchen project completed in 2011. (Exhibit I)

7. ATHLETICS COMMITTEE
Chad Calabria, Chairperson

- 7.1 Informational Item: Athletic Chairperson Report
- 7.2 Congratulations to Cole Chiappialle (Football) who was named Silver Athlete of the Week by the Beaver County Times for the week of September 10, 2012.
- 7.3 Congratulations to Chandler Kincade (Football), Steven Sharik (Soccer) and Jesse Phlegar (Golf) who were named Bronze Athletes of the Week by the Beaver County Times for the week of September 10, 2012.
- 7.4 Congratulations to Alex Caratelli (Football) who was named Silver Athlete of the Week by the Beaver County Times for the week of September 17, 2012.
- 7.5 Congratulations to Steven Sharik (Soccer) and Jesse Phlegar (Golf) who were named Bronze Athletes of the Week by the Beaver County Times for the week of September 24, 2012.
- 7.6 Congratulations to Cole Chiappialle (Football) who was named Gold Athlete of the Week by the Beaver County Times for the week of October 1, 2012.
- 7.7 Congratulations to Chandler Kincade (Football) who was named Bronze Athlete of the Week by the Beaver County Times for the week of October 1, 2012.
- 7.8 Congratulations to the Men's Golf Team who were the Section Champions for the 4th straight year.
- 7.9 Congratulations to the Men's Golf Team who won the MAC golf championship.
- 7.10 Approval is recommended for the winter sports schedules as submitted. (Will be provided at October 18 meeting)

- 7.11 Approval is recommended to solicit bids on athletic equipment/supplies for 2013/2014 school year.
- 7.12 Approval is recommended to enter into a co-operative sponsorship with the Beaver County Christian School in Women's Lacrosse.
- 8. ADMINISTRATIVE LIAISON**
Rich Oswald, Chairperson
- 8.1 Informational Item: Administrative Liaison Report
- 9. TRANSPORTATION COMMITTEE**
Paul May, Chairperson
- 9.1 Informational Item: Transportation Chairperson Report
- 10. FOOD SERVICE COMMITTEE**
Dean Fleischman, Chairperson
- 10.1 Informational Item: Food Service Chairperson Report
- 10.2 Informational Item: Nutrition Group update and Healthy Hunger Free Kids Act presentation, October 11. (Sue Lukacs and Rich Pike)
- 11. NEGOTIATIONS COMMITTEE**
Don Inman, Chairperson
- 11.1 Informational Item: Negotiations Chairperson Report
- 12. POLICY COMMITTEE**
Paul Heckathorn, Chairperson
- 12.1 Informational Item: Policy Chairperson Report
- 13. BOARD/STAFF ENRICHMENT**
Chad Calabria, Chairperson
- 13.1 Informational Item: Board/Staff Enrichment Chairperson Report
- *13.2 Approval is recommended for the following conferences: (Exhibit J)
- a. Dale Moll, Tim Linkenheimer, PTI Teacher Workshop Modeling and Rendering, Pittsburgh Technical Institute, April 12, 2013 (budgeted).
 - b. Dale Moll, Tim Linkenheimer, PTI Teacher Workshop Autodesk Revit, PTI, January 10, 2013 (budgeted).
 - c. Lauren Bartoe, Pennsylvania Institute of Instructional Coaching, Mohawk High School, November 20, 2012, January 15, February 14, April 16, May 14, 2013 (budgeted).
 - d. Lauren Bartoe, Alexandria Bougher, Joy Winters, Ryan Hardesty, Penn Literacy Network, Mohawk High School, October 11, November 15, 2012, January 22, February 19, March 26, 2013 (budgeted).

- e. Dale Moll, Tim Linkenheimer, TEEAP Conference, Camp Hill, November 8&9, 2012 (budgeted).
- f. Korin McMillen, Christy Desselle, Dianne Sarver, Assistive Technology Expo, Green Tree, November 8, 2012 (budgeted).
- g. Lauren Weinheimer, LuAnne Maginness, Bullying Prevention Institute, October 23, 2012 (budgeted).
- h. JaneAnn Fucci, PA School Performance Profile Report Focus Group, Allegheny Intermediate Unit October 22, 2012 (budgeted).
- i. JaneAnn Fucci, Administrator Tech Club, BVIU, October 24, 2012, and January 23, 2013 (budgeted).
- j. LuAnne Maginness, Student Assistance Program Fall Training, Ambridge, October 23, 24, 2012 (budgeted).
- k. Andrea Lee-Marnicio, Hands on Spotting Class, McKeesport, October 26, 2012 (budgeted).

**14. INTERMEDIATE UNIT
TBD, Representative**

- 14.1 Informational Item: Intermediate Unit Chairperson Report

**15. VOCATIONAL-TECHNICAL SCHOOL
TBD, Representative**

- 15.1 Informational Item: Vocational-Technical School Chairperson Report

**16. PSBA LEGISLATIVE COMMITTEE
Bob Clendennen, Representative**

- 16.1 Informational Item: PSBA Legislative Chairperson Report

**17. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS
TBD, Representative**

- 17.1 Informational Item: Beaver County Regional Council of Governments Chairperson Report

ADDITIONAL BUSINESS

- A. School Directors
- B. Administration
- C. Visitors
- D. Next Meeting—October 18, 2012 at Blackhawk High School Library at 7:30P.M