

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS WORK SESSION
Blackhawk High School Library
September 13, 2012**

AGENDA

**1. PRELIMINARY MATTERS
Rich Oswald, President**

- 1.1 Call to order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 Moment of silence in observance of Dave Knight, construction worker that passed away last Thursday, September 6, 2012
- *1.5 Approval of Minutes from August 9, 16, and 23, 2012. The August 23rd meeting was a Special Meeting as advertised. (Exhibit A)
- 1.6 There was a Buildings and Grounds committee meeting open to the public prior to this meeting. Additionally, Buildings and Grounds meetings are scheduled for Oct. 11, and Nov. 8 at 6:30 P.M. in the High School Library. The public is welcome to attend.

**2. PUBLIC RELATIONS AND COMMUNICATIONS
Dean Fleischman, Chairperson**

- 2.1 A check in the amount of \$20,008.00 was presented to Coaches vs. Cancer as a result of the District's fundraising efforts during the 2011-2012 school year. The committee members would like to thank the administrators, secretaries, teachers and students for their support of the Coaches vs. Cancer initiative.
- 2.2 Appreciation for efforts of Crisis Team at Highland Middle School. (Mr. Anthony Mooney)

**THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME
ON AGENDA ITEMS OR OTHER MATTERS.**

**3. FINANCE COMMITTEE
Don Inman, Chairperson**

- 3.1 Informational Item: Finance Chairperson Report
- 3.2 Approval is recommended to accept the Financial Report for August. (To be provided before Voting meeting)
- 3.3 Approval is recommended for the payment of bills per fund. (To be provided before Voting meeting)
 - a. Fund 10 – General Fund: \$
 - b. Fund 32 – Capital Projects Fund: \$
 - c. Fund 51 – Cafeteria Fund: \$
 - d. Fund 66 – UPMC Hospitalization: \$
 - e. Fund 67 – Delta Dental: \$
 - Payroll August: \$
- 3.4 Informational Item: Monthly Insurance Report for August. (To be provided before Voting meeting).

4. PERSONNEL COMMITTEE
Rich Oswald, Chairperson

- 4.1 Informational Item: Personnel Chairperson Report
- 4.2 Approval is recommended for the following substitutes for the 2012-2013 school year:
 - a. Robin Blythe, Elementary
 - b. Mark Andrews, Emergency
 - c. Sharon Bruce, Emergency
 - d. Jamison Dickson, Emergency
 - e. Robert Estermyer, Emergency
 - f. Wendy Fry, Emergency
 - g. Joseph Grisola Emergency
 - h. Katherine Hortsman, Emergency
 - i. Dorothy Jones, Emergency
 - j. Bruce Linville, Emergency
 - k. Lisa Lipp, Emergency
 - l. Logan Little, Emergency
 - m. Linda Neeley, Emergency
 - n. Germaine Newstrom, Emergency
 - o. Julie Peck, Emergency
 - p. Andrea Piccione, Emergency
 - q. Monica Ruckert, Emergency
 - r. Jo Ellen Rudolph, Emergency
 - s. Jennifer Summers, Emergency
 - t. Dawn Thayer, Emergency
 - u. Cynthia Turconi, Emergency
 - v. Tracey Turkovich, Emergency
 - w. Nancy Veon, Emergency
 - x. Mark Yekal, Emergency
 - y. Daniel DeFloria, Emergency
 - z. Leonard DePaola, Emergency

- aa. Kimberly McBride, Emergency
 - bb. Mark Joseph, English
 - cc. Angelia DeSanzo-Potter, K-2
 - dd. Jillian Oberg, Social Studies
 - ee. Mark Ujevich, Biology
 - ff. Peggy Graham, Elementary
 - gg. Rochelle Widdowfield, Elementary
 - hh. Christy Morrison, Elementary
- 4.3 Approval is recommended to grant tenure to the following teachers:
- a. Lauren Bartoe
 - b. Carolyn Clyde
 - c. Jessica Dougherty
 - d. Mindy Furda
 - e. Krystal Guadino
 - f. Ryan Hardesty
 - g. Leah Lindemann
 - h. Philip Mackin
 - i. Erica Schildt
 - j. Jared Slimm
 - k. Bryan Vitali
- 4.4 Approval is recommended to accept the resignation of Matt Cvitkovic, paraprofessional at BIS, effective August 27, 2012.
- 4.5 Approval is recommended to employ Denise Godwin as paraprofessional, at a rate of \$7.25 per hour effective immediately. (Approximate yearly cost of \$10,500 plus benefits)
- 4.6 Approval is recommended to employ Dante DeNome as building substitute for the High School for the 2012-2013 school year.
- 4.7 Approval is recommended for Mike Engle to serve as volunteer football coach pending receipt of clearances.
- 4.8 Approval is recommended for Ryan Verlihay to serve as volunteer middle school boy's basketball coach.
- 4.9 Approval is recommended to employ Danielle Pagani as Patterson Primary Cafeteria Monitor at a rate of \$7.25 per hour for the 2012-2013 school year. (Approximate yearly cost of \$3,300 with no benefits)
- 4.10 Approval is recommended to employ Denise Vicznesky as an "as needed" substitute cafeteria worker at Blackhawk High School, at a rate of \$7.25 per hour, effective immediately.
- 4.11 Informational Item: AESOP, Automated solution for absence management and substitute placement. (Jerry Wessel)

- 4.12 Approval is recommended to employ_____to support the Pre-K program at the contractual hourly rate, up to 100 hours, for the 2012-2013 school year (maximum of \$2,500 total). (Recommended candidate will be provided on next Board Agenda)
- 4.13 Approval is recommended to accept Jean DiCarlo, cafeteria monitor, resignation effective September 7, 2012.
- 4.14 Approval is recommended for Matt Greiner to serve as volunteer middle school boy's soccer coach.
- 4.15 Approval is recommended to accept the resignation of Ashley Boyers as wrestling assistant coach.

5. EDUCATION COMMITTEE
Paul May, Chairperson

- 5.1 Informational Item: Education Chairperson Report
- 5.2 Informational Item: AYP (Adequate Yearly Progress) Results for 2011-2012 presented on Sept. 20. (Nancy Bowman)
- 5.3 Informational Item: Student Assessment changes for 2012-2013 presented on Sept. 20. (Nancy Bowman)
- 5.4 Informational Item: PDE's Teacher Effectiveness Tool Pilot for 2012-2013 presented on Sept. 13. (Dr. Miller)
- 5.5 Informational Item: District Goals for 2012-2013 presented on Sept. 13. (Dr. Miller)
- 5.6 Approval is recommended for the following field trips: (Exhibit B)
 - a. TSA Chapter (30), Dale Moll, Tim Linkenheimer, TSA Level 2 Regional Conference Pittsburgh Technical Institute, January 11, 2013. (Budgeted and collected from students)
 - b. TSA Chapter (45), Dale Moll, Tim Linkenheimer, TSA State Conference Seven Springs, April 17-20, 2013. (Budgeted, and collected from students)
 - c. TSA Chapter (30), Dale Moll, Tim Linkenheimer, TSA Level 1 Regional Conference Pittsburgh Technical Institute, January 14, 2013. (Budgeted, and collected from students)
- 5.7 Approval is recommended for the Pre-K curriculum as submitted. (Exhibit C)
- 5.8 Approval is recommended to utilize Heritage Valley Health System for Occupational therapy for the 2012-2013 school year at \$39. 00 per session, \$80.00 per evaluation. (Exhibit D)
- 5.9 Approval is recommended for D.J. Damazo, Geneva student, to intern with Kelley Engle, guidance counselor, at Highland Middle School for the 2012-2013 school year.

- 5.10 Approval is recommended for Tina Hohla, Robert Morris student, to student teach for 3 weeks with Sarah Shuleski, HMS English teacher for the 2012-2013 first semester.
- 5.11 Approval is recommended to send Primary, Intermediate, and Middle School Guidance Surveys to both parents and teachers as part of American School Counselor's Recognized ASCA Model Program (R.A.M.P.). (Exhibit E)

6. BUILDINGS AND GROUNDS/REAL ESTATE
Bob Clendennen, Chairperson

- 6.1 Informational Item: Building and Grounds Chairperson Report
- 6.2 Approval is recommended to authorize the approval of a Change Order to Yarborough Development to provide stabilization of soft subgrade in the Southwest Parking Area new entrance driveway at Highland Middle School, in manner described by the Owner's Geotechnical Engineer, for the additional cost of \$18,000, per Yarborough Development correspondence dated August 10, 2012.

The change was required because the existing subgrade was not suitable to support subsequent driveway construction. The work needed to proceed in order to maintain the proper sequence of work necessary to open the driveway in time for the start of the school year. This is a concealed condition and the method of cost adjustment is within the scope of "Unit Cost No. G-2" as defined in the Agreement between Owner and Contractor. (Exhibit F)

- 6.3 Approval is recommended to authorize Yarborough Development to proceed with the additional work to provide stabilization of soft subgrade in the Southwest Parking Area at Highland Middle School, in a manner described by the Owner's Geotechnical Engineer, for the additional ESTIMATED cost of \$30,000. This is a concealed condition and is required because the existing subgrade is not suitable to support subsequent driveway construction.

The source of the moisture is being investigated to determine if its source is natural ground water or domestic water that has leaked from the water utility line. The estimated cost assumes the worst case scenario (natural ground water).

The estimated cost is based upon the volume of material anticipated by the Geotechnical Engineer to be removed (130 lineal feet x 24 feet wide x 3 feet deep), and the "Unit Cost No. G-2" as defined in the Agreement between Owner and Contractor (\$75.00 per cubic yard), plus the cost of an underground drainage pipe.

The cost is an estimate per Yarborough Development correspondence dated September 7, 2012 and is subject to adjustment based upon the actual quantity of subgrade that the Geotechnical Engineer recommends to be stabilized as the work is occurring. (Exhibit G)

- 6.4 Approval is recommended to authorize a Change Order to Shipley Plumbing for replacement of existing underground sanitary piping in Corridor C-115 at Highland Middle School, for the additional cost of \$7,957.14, per Shipley Plumbing Change Order Request No. 17, dated September 7, 2012.

The work was required because in the course of attempting to connect the new pipe to the existing pipe, the existing pipe was discovered to be unsuitable for re-use given its deteriorated condition. This is a concealed condition and requires a change order to provide a proper sanitary piping system. (Exhibit H)

6.5 Approval is recommended to accept the final value of a Change Order to Shipley Plumbing for replacement of the site gas utility from Shenango Road to the gas house at Highland Middle School, for the additional cost of \$1,797.96, per Shipley Plumbing Change Order Request No. 20, dated September 7, 2012. This change order was previously approved by the Board at their meeting of August 16, 2012 as a “not to exceed” change order in the amount of \$2,000. (Exhibit I)

6.6 Approval is recommended to authorize a Change Order to Allegheny City Electric for providing temporary electric and telecommunications in temporary spaces to be utilized by the District at Highland Middle School, and for providing temporary life safety improvements in accordance with the recommendations of the Code Enforcement Officer, for the additional cost of \$7,406.98.

This change is required to allow the District to provide temporary spaces that have been relocated from the construction zone including the main office area, the Faculty Room, Tech. Ed., and the Computer Lab. The specific needs for these spaces were not known at the time of bidding and therefore were not included in the bidding documents. The change is also required to comply with the requirements of the Code Enforcement Officer who reviewed the proposed exit corridors and made recommendations to improve exit lighting and exit signage. The cost is per Allegheny City Electric correspondence dated September 7, 2012. (Exhibit J)

6.7 Approval is recommended to authorize a Change Order to GT Grandstands, Inc. in the additional amount of \$2,466.00 to provide the following at Northwestern Primary School:

- a. Stabilization of soft subgrade at the new pier foundations, in a manner described by the Owner's Geotechnical Engineer, for the additional cost of \$1,504.

The work was required because the proposed subgrade could not be prepared as required to support subsequent foundation construction. This is a concealed condition for which the Contractor is entitled to additional compensation as defined in the Agreement between Owner and Contractor.

- b. Substitute an exterior light fixture for the specified fixture, for the additional cost of \$723.00.

This change is recommended in order to provide a light fixture that utilizes a lamp consistent with the other fixtures on this site, which will facilitate future maintenance and reduce the need for multiple lamp inventories. The cost includes a credit for the specified fixture.

- c. Provide an additional, but smaller, truncated dome prefabricated mat embedded in the new concrete sidewalk ADA ramp to suit the available space

between the existing canopy columns, for the additional cost of \$239.00. The original mat will be turned over to the District for their use in a future concrete sidewalk repair.

The cost of the work is per GT Grandstands, Inc. correspondence dated September 4, 2012. (Exhibit K)

7. ATHLETICS COMMITTEE
Chad Calabria, Chairperson

7.1 Informational Item: Athletic Chairperson Report

7.2 Congratulations to Jesse Phlegar who was named Bronze Athlete of the Week for Golf by the Beaver County Times for the week of August 27, 2012.

7.3 Congratulations to Alex Caratelli, Cole Chippialle and Chandler Kincade who were named Bronze athlete of the week for Football by the Beaver County Times for the week of September 3, 2012.

7.4 Approval is recommended for a “Learn-to-Swim” program and Family Night Swimming, Masters Swimming, American Red Cross Lifeguarding beginning October 1, 2012 through March, 2013. (Exhibit L)

8. ADMINISTRATIVE LIAISON
Rich Oswald, Chairperson

8.1 Informational Item: Administrative Liaison Report

9. TRANSPORTATION COMMITTEE
Paul May, Chairperson

9.1 Informational Item: Transportation Chairperson Report

10. FOOD SERVICE COMMITTEE
Dean Fleischman, Chairperson

10.1 Informational Item: Food Service Chairperson Report

10.2 Informational Item: Sue Lukacs, BSD Food Services Director and Rich Pike, Nutrition Group, will update Board on October 11, 2012.

11. NEGOTIATIONS COMMITTEE
Don Inman, Chairperson

11.1 Informational Item: Negotiations Chairperson Report

11.2 Approval is recommended to approve the Memorandum of Understanding with BEA in regards to payment to Blackhawk teachers to instruct cyber students. This was approved by BEA on August 29, 2012. (Exhibit M)

12. POLICY COMMITTEE

Paul Heckathorn, Chairperson

12.1 Informational Item: Policy Chairperson Report

12.2 Approval is recommended to adopt Policy 815, Acceptable Use of Internet Access. (Exhibit N)

13. BOARD/STAFF ENRICHMENT

Chad Calabria, Chairperson

13.1 Informational Item: Board/Staff Enrichment Chairperson Report

*13.2 Approval is recommended for the following conferences: (Exhibit O)

a. Dana Cox, RAISE Teacher Leader Meeting, Pittsburgh, Oct. 11, 2012 (expenses budgeted).

b. Michelle Miller, Scott Nelson, Nancy Bowman, PDE: Common Core, State Assessment Transition Plan and Graduation Requirements, Churchill, October 4, 2012 (budgeted).

c. Andy Yuhaniak, Jack Fullen, Annual NCAA Update, University of Pittsburgh, October 10, 2012.

d. Carol Sprinker, Amy Muslin, Gina Lansberry, Ashley Costello, Kyleigh Squicquero, Heather Stein, Amy Cienkowski, Improved Literacy Instruction, Seven Springs, October 27-31, 2012 (budgeted).

e. Gina Gordon, Western PA Bullying Prevention Regional Network Meeting, Mars, October 29, 2012 (budgeted).

f. Gina Gordon, PA School Counselors Association 57th Annual Conference, Lancaster, November 28, 2012 (budgeted).

14. INTERMEDIATE UNIT

TBD, Representative

14.1 Informational Item: Intermediate Unit Chairperson Report

15. VOCATIONAL-TECHNICAL SCHOOL

TBD, Representative

15.1 Informational Item: Vocational-Technical School Chairperson Report

16. PSBA LEGISLATIVE COMMITTEE

Bob Clendennen, Representative

16.1 Informational Item: PSBA Legislative Chairperson Report

17. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS

TBD, Representative

17.1 Informational Item: Beaver County Regional Council of Governments Chairperson Report

ADDITIONAL BUSINESS

- A. School Directors
- B. Administration
- C. Visitors
- D. Next Meeting—September 20, 2012 at Blackhawk High School Library at 7:30P.M