

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS VOTING SESSION
Blackhawk High School Library
September 19, 2013**

AGENDA

1. BOARD ORGANIZATION

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 Prayer, Pastor Rod Smith, Chippewa United Methodist Church

**2. PUBLIC RELATIONS AND COMMUNICATIONS
Dean Fleischman, Chairperson**

- 2.1 Informational Item: Public Relations and Communications Chairperson Report
- 2.2 A check in the amount of \$21,671.00 was presented to Coaches vs. Cancer as a result of the District's fundraising efforts during the school year. The committee members would like to thank the administrators, secretaries, teachers and students for their support of the Coaches vs. Cancer initiative.
- 2.3 Commendations to the Blackhawk teachers for securing 111 grants totaling \$63,723 from the Blackhawk Education Foundation. The Education Committee of the Blackhawk Foundation reviews each grant with Mr. Fullen, the Executive Director. The Education Committee presents these requests to the Foundation Board for final approval. The administration, staff and students extend their gratitude to the Foundation for providing these funds for special projects that enhance student learning and thanks the Education Committee members for their time and effort.

THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS OR OTHER MATTERS.

**3. FINANCE COMMITTEE
Don Inman, Chairperson**

- 3.1 Informational Item: Finance Chairperson Report

*3.2 Approval is recommended to accept the Financial Report for August. (Exhibit I)

*3.3 Approval is recommended for the payment of bills. (Exhibit J)

- a. Fund 10 – General Fund: \$595,082.59
 - b. Fund 32 – Capital Projects Fund: \$957,850.86
 - c. Fund 51 – Cafeteria Fund: \$273.55
 - d. Fund 66 – UPMC Health Fund: \$1,115.00
 - e. Fund 67 – Delta Dental: \$155.00
- Payroll August: \$680,082.27

3.4 Informational Item: Monthly Insurance Report for August. (Exhibit K)

4. PERSONNEL COMMITTEE
Paul Heckathorn, Chairperson

4.1 Informational Item: Personnel Chairperson Report

*4.2 Approval is recommended to grant tenure to the following teachers: (Exhibit B)

- a. Jamie Planitzer
- b. Lauren Weinheimer
- c. Dana Cox

*4.3 Approval is recommended to employ _____ as a paraprofessional (Personal Care Assistant) at Northwestern Primary School at a rate of \$9.18 per hour. (The approximate annual salary would be \$12,700 with benefits)

5. EDUCATION COMMITTEE
Paul May, Chairperson

5.1 Informational Item: Education Chairperson Report

5.2 Informational Item: District Goals for 2013-2014 presented on September 19.
(Dr. Miller)

*5.3 Approval is recommended to utilize Heritage Valley Health System for Occupational Therapy for the 2013-2014 school year at \$39.00 per session, \$80.00 per evaluation. (Exhibit D)

*5.4 Approval is recommended to send Primary, Intermediate, and Middle School Guidance Surveys to both parents and teachers as part of American School Counselor's Recognized ASCA Model Program (R.A.M.P.)
(Additional information: These surveys provide information regarding the services that parents and teachers would like the school district to offer students this school year.)

6. BUILDINGS AND GROUNDS/REAL ESTATE
Bob Clendennen, Chairperson

6.1 Informational Item: Buildings and Grounds Chairperson Report

*6.2 Approval is recommended to authorize a Change Order to Shipley Brothers Construction, Inc. to provide domestic water heater condensate pumps and drain piping to a drain source located within the room, at three Mechanical Rooms (Mech. Room D-137, D-108, and E-106), for the total additional cost of \$935.37. Cost in accordance with Shipley's proposal dated February 2, 2013.

This change related to the addition of condensate pumps will require the approval of a change order to Shipley Plumbing and Allegheny City Electric (Motion 6.3). The change orders will place the condensate water directly into a floor drain, rather than having the water travel across the floor to the drain. (Exhibit L)

*6.3 Approval is recommended to authorize a Change Order to Allegheny City Electric, Inc. to provide power to three condensate pumps (one each in Room D-137, D-108, and E-106), for the total additional cost of \$300.00. Cost in accordance with Allegheny City's correspondence dated September 11, 2013.

See explanation in Motion 6.2. (Exhibit M)

*6.4 Approval is recommended to authorize a Change Order to Shipley Brothers Construction to provide water service to the Tech. Ed. dust collector's automatic fire extinguishing system, for the additional cost of \$4,142.47. Cost in accordance with Shipley's proposal dated September 16, 2013.

This change is necessary in order for the dust collection safety equipment to operate as the manufacturer intended. The required work was not included in the Contract Documents. (Exhibit N)

*6.5 Approval is recommended to authorize a Change Order to Allegheny City Electric, Inc. to add a bus paging capability to the public address system, for the additional cost of \$1,116.88. Cost in accordance with Horizon Information Services correspondence dated August 29, 2013, except as marked by VEBH notes to add Allegheny City's overhead and profit.

This change is necessary to provide an efficient, streamlined, safe method of student dismissal. (Exhibit O)

- *6.6 Approval is recommended to authorize a Change Order to Allegheny City Electric, Inc. to add a remote telephone ringer from the Food Service Manager's Office to the Kitchen, for the additional cost of \$850.87. Cost in accordance with Dagostino Electronic Services correspondence dated August 22, 2013, except as marked by VEBH notes to add Allegheny City's overhead and profit.

This change is necessary to provide the Kitchen staff with notice of a telephone call or service delivery in the event that the Food Service Office is not occupied at the time. (Exhibit P)

- *6.7 Approval is recommended to ratify the Buildings and Grounds Committee's approval of a Change Order to Yarborough Development, Inc. to provide a paved access to the football field from the Visitor's Parking lot, for the total additional cost of \$13,576.61. See attached Yarborough proposal dated September 13, 2013.

This change will provide a paved surface from the Visitor's Parking Lot to the football that will provide ADA accessibility and pedestrian access. The work has been completed in a normal sequence of construction to allow seeding and lawn restoration to occur before the end of the planting season. (Exhibit Q)

- *6.8 Approval is recommended to authorize a Change Order to Yarborough Development, Inc. to deduct wheel stops in the Visitor's Parking Lot, for the deduct cost of \$-2,000. Cost in accordance with the Yarborough proposal dated August 12, 2013.

This change will facilitate snow removal from the Visitor's Parking Lot. (Exhibit R)

- *6.9 Approval is recommended to authorize a Change Order to Yarborough Development, Inc. to provide a suspended ceiling in Room A-113, for the additional cost of \$867.84. Cost in accordance with the Yarborough proposal dated August 28, 2013.

The change is required because the documents indicated the existing ceiling to remain, which was not possible given the scope of new work required. (Exhibit S)

- *6.10 Approval is recommended to authorize a Change Order to Yarborough Development, Inc. to provide a threshold at each of the overhead doors in the Library, for the additional cost of \$724.73. Cost in accordance with the Yarborough proposal dated August 28, 2013.

The change is required because the thresholds are necessary to prevent air and water infiltration at the bottom of the door, but they were not included in the documents. (Exhibit T)

- *6.11 Approval is recommended to authorize a Change Order to Yarborough Development, Inc. to provide masonry restoration at the façade of the old Auditorium, for the additional cost of \$5,383.43. Cost in accordance with the Yarborough proposal dated August 23, 2013.

The change is recommended to incorporate a scope of work that will provide additional masonry restoration work, including removal of black asphalt stains and staining of existing mortar joints, both of which were not included in the documents. (Exhibit U)

- *6.12 Approval is recommended to authorize a Change Order to Yarborough Development, Inc. to provide additional diagonal reinforcement to the existing bar joists under the Tech. Ed. floor, at the intersection of the new structural steel reinforcement added under the joists, for the additional cost of \$687.13. Cost in accordance with the Yarborough proposal dated August 23, 2013.

The change is required as part of the reinforcement of the Area F floor system in designated locations to accommodate new floor loads, as recommended by the structural engineer. (Exhibit V)

- *6.13 Approval is recommended to ratify the Buildings and Grounds Committee's approval of a Change Order to Allegheny City Electric to provide a public address system speaker in the LGI, for the total additional cost of \$992.97. Cost in accordance with Horizon Information Services correspondence dated September 11, 2013, except as marked by VEBH notes to add Allegheny City's overhead and profit.

This change is necessary to provide a speaker in the LGI which was not included in the documents. (Exhibit W)

- *6.14 Authorize the approval of a Change Order to Yarborough Development, Inc. to provide 2 "STOP" signs at the Shenango Road parking lot exit, for the total additional cost of \$523.97. Cost in accordance with the Yarborough proposal dated September 13, 2013.

The change is recommended to provide the required signage but which was not included in the documents. (Exhibit X)

7. ATHLETICS COMMITTEE

Chad Calabria, Chairperson

- 7.1 Informational Item: Athletics Chairperson Report

- *7.2 Approval is recommended to donate \$5,000 for the Blackhawk Hockey Association to be designated for Blackhawk students.

8. ADMINISTRATIVE LIAISON
Rich Oswald, Chairperson

8.1 Informational Item: Administrative Chairperson Report

9. TRANSPORTATION COMMITTEE
Paul May, Chairperson

9.1 Informational Item: Transportation Chairperson Report

10. FOOD SERVICE COMMITTEE
Dean Fleischman, Chairperson

10.1 Informational Item: Food Service Chairperson Report

11. NEGOTIATIONS COMMITTEE
Don Inman, Chairperson

11.1 Informational Item: Negotiations Chairperson Report

*11.2 Approval is recommended to approve the Memorandum of Understanding with BEA in regards to Blackhawk teachers instructing Blackhawk cyber students. (Exhibit E)

*11.3 Approval is recommended to approve the Memorandum of Understanding with BEA in regards to the District's Technology Director's position. (Exhibit F)

*11.4 Approval is recommended for the collective bargaining agreement for the period of July 1, 2014 to June 30, 2018 between the District and Blackhawk Education Association.

12. POLICY COMMITTEE
Lance Rose, Chairperson

12.1 Informational Item: Policy Chairperson Report

*12.2 Approval is recommended to accept Policy 006.2 regarding Video Taping of Board meetings. (Exhibit G)

13. BOARD/STAFF ENRICHMENT
Chad Calabria, Chairperson

13.1 Informational Item: Board/Staff Enrichment Chairperson Report

14. **INTERMEDIATE UNIT**
Jamie Fitzgerald, Representative

14.1 Informational Item: Intermediate Unit Chairperson Report

15. **VOCATIONAL-TECHNICAL SCHOOL**
Jamie Fitzgerald, Representative

15.1 Informational Item: Vocational-Technical Chairperson Report

16. **PSBA LEGISLATIVE COMMITTEE**
Bob Clendennen, Representative

16.1 Informational Item: PSBA Legislative Committee Chairperson Report

17. **BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS**
Paul Heckathorn, Representative

17.1 Informational Item: Beaver County Regional Council of Governments Chairperson Report

ADDITIONAL BUSINESS

- A. Visitors
- B. Administration
- C. School Directors
- D. Next Meeting—October 10, 2013, Blackhawk High School Library,
7:30PM